

**Town of Carlyle
Regular Meeting of Council
December 19, 2012**

The Regular Meeting of the Council of the Town of Carlyle was held on Wednesday, October 17, 2012. Mayor Don Shirley called the meeting to order at 7:00 p.m., with Aldermen Mel George, Darcy Moore, Wayne Orsted, Brian Romaniuk and Jennifer Sedor in attendance. Chief Administrative Officer Huguette Lutz was also in attendance.

Regrets: Alderman Roy Olmstead

Agenda:

1. George - Romaniuk:
THAT the agenda for this Regular Meeting of December 19, 2012, be adopted as circulated, with additions as listed. Carried.

Minutes:

2. George - Romaniuk:
THAT the Minutes of the Regular Meeting of December 5, 2012, be adopted as circulated. Carried.

Chief Administrative Officer's Report:

3. George - Romaniuk:
THAT the Chief Administrative Officer's Report of the First Meeting of December 5, 2012, be accepted as circulated, and attached to these minutes. Carried.

Regular Meeting Date Change:

4. Romaniuk – George:
THAT the Regular Meeting of June 5, 2013, be rescheduled to May 29, 2013. Carried.

Lot Trade:

5. George – Orsted:
THAT Council authorize the trade to Smith Building & Development of Lot 3 for Lot 7, in Block H, Plan 102005312, at \$100,000 and that the price for Lot 4, in Block H, Plan 102005312, remain as listed at \$120,000.00. Carried.

Chief Administrative Officer's Report:

6. Romaniuk – George:
THAT the Chief Administrative Officer's report to December 14, 2012, be accepted as circulated, and attached to these minutes. Carried.

Minutes:

7. Sedor – Moore:
THAT the Minutes of the Committee Meeting held on December 6, 2012, be accepted as circulated. Carried.

SPRA Pilot Project:

8. Sedor - Moore:
THAT Council authorize the application to SPRA for Carlyle to be a Service Excellence Pilot project community. Carried.

Accounts:

9. Orsted - Moore:
THAT the list of accounts, in the amount of \$165,774.20, be approved for payment, and attached to these minutes. Carried.

Financial Statements:

10. Romaniuk – George:
THAT the Financial Statements and Bank Reconciliations to November 30, 2012, be accepted as circulated and attached to these minutes. Carried.

Spare Vacuum Pump:

11. Sedor – Moore:
THAT Council authorize the purchase of a spare vacuum pump for the water treatment plant, at a cost of \$4,558.00 plus taxes. Carried.

Correspondence:

12. Moore - Sedor:
THAT the correspondence be received and filed. Carried.

Regional Library Appointment:

13. Romaniuk – George:
THAT Council appoint Jennifer Sedor as the Town’s Representative on the Regional Library Board. Carried.

Electronic Bill Payment Fees:

14. Sedor - Moore:
THAT Council authorize the Town to pay the service fees to CIBC for Electronic bill payments of utilities and taxes. Carried.
15. Orsted – George:
THAT Council authorize the Town to pay the service fees to RBC for Electronic bill payments of utilities and taxes. Carried.

Community Survey:

16. Moore - Sedor:
THAT Council authorize the CAO to conduct a Community Survey, as circulated, and attached to these minutes. Carried.

Business Retention and Expansion:

17. Moore – Orsted:
THAT Council authorize the CAO to proceed with the Business Retention and Expansion program. Carried.

In-Camera Session:

Council went in-camera to discuss the CAO's evaluation at 9:15 p.m. Huguette Lutz left the room. The meeting resumed and Huguette Lutz returned to the Chambers at 9:40 p.m.

Adjournment:

18. George - Romaniuk:
 THAT the meeting be adjourned. Carried.

The meeting adjourned at 9:45 p.m.

Mayor/Deputy Mayor

Chief Administrative Officer