

**Town of Carlyle
Regular Meeting of Council
November 21, 2012**

The Regular Meeting of the Council of the Town of Carlyle was held on Wednesday, October 17, 2012. Mayor Don Shirley called the meeting to order at 7:00 p.m., with Aldermen Mel George, Darcy Moore, Brian Romaniuk and Jennifer Sedor in attendance. Chief Administrative Officer Huguette Lutz was also in attendance.

Regrets: Aldermen Roy Olmstead and Wayne Orsted

Agenda:

1. George - Romaniuk:
THAT the agenda for this Regular Meeting of November 21, 2012, be adopted as circulated, with additions as listed. Carried.

Minutes:

2. Romaniuk - George:
THAT the Minutes of the Regular Meeting of November 7, 2012, be adopted as circulated. Carried.

Chief Administrative Officer's Report:

3. George - Romaniuk:
THAT the Chief Administrative Officer's Report of the First Meeting of November 7, 2012, be accepted as circulated, and attached to these minutes. Carried.

Golf Course Capital Reserve Fund:

4. George – Romaniuk:
THAT Council establish a \$100,000 Capital Reserve Fund for the Golf Course, with golf course funds, for the purpose only of future golf course capital projects, and that such funds be initially invested in six month interest bearing GIC. Carried.

Chief Administrative Officer's Report:

5. George - Romaniuk:
THAT the Chief Administrative Officer's Report to November 16, 2012, be accepted as circulated, and attached to these minutes. Carried.

Tax Enforcement:

6. Sedor – Moore:
THAT the CAO be authorized to proceed with title on Lot 23, Block 1, Plan 37568.

7. Sedor – Moore:
THAT the above motion regarding tax enforcement be postponed to the first meeting in January. Carried.

Collection of Outstanding Account:

8. Sedor – Moore:
THAT the outstanding account receivable in the amount of \$64,786.62, due from 1633278 Alberta Ltd. be referred to the Town’s solicitor for collection. Carried.

Accounts:

9. Romaniuk - George:
THAT the list of accounts, in the amount of \$42,804.65, be approved for payment, and attached to these minutes. Carried.

Financial Statements:

10. Sedor - Moore:
THAT the Monthly Financial Statements and Bank Reconciliations to October 31, 2012, be accepted as circulated and attached to these minutes. Carried.

Sewage Lagoon Tender:

11. Sedor – Moore:
THAT Council award the tender for the sewage lagoon expansion to JJ Trucking at their quoted price of \$1,589,073. Carried.

Correspondence:

12. Moore - Sedor:
THAT the correspondence be received and filed. Carried.

Traffic Bylaw Change:

13. Moore - Sedor:
THAT Council authorize the change to the Town’s Traffic Bylaw to change Railway Avenue West, from the back lane in Block 2 to Main Street, from a 5 minute parking zone to a no parking zone. Carried.

SUMAssure Voting Delegate:

14. Sedor - Moore:
THAT the Town’s voting delegate to the SUMAssure Annual General Meeting be Huguette Lutz. Carried.

Waterworks Report:

15. Sedor – Moore:
THAT Council accept the weekly water report to November 10, 2012, as circulated. Carried.

Website Redesign:

16. George – Romaniuk:
THAT Council authorize the CAO to proceed with the Town’s website redesign, at a cost of \$999.00 plus tax from Omnilogic Systems, as well as annual hosting costs of \$440.00. Carried.

Additional Named Insured:

17. George – Romaniuk:

THAT the list of the Carlyle Arena Board members for 2012 be accepted as circulated, and that AON Insurance be notified that they be listed as an additional insured on the Town's liability insurance policy. Carried.

Adjournment:

18. Romaniuk - George:

THAT the meeting be adjourned. Carried.

The meeting adjourned at 9:50 p.m.

Mayor/Deputy Mayor

Chief Administrative Officer