

**Town of Carlyle
Regular Meeting of Council
September 5, 2012**

The Regular Meeting of the Council of the Town of Carlyle was held on Wednesday, September 5, 2012. Mayor Don Shirley called the meeting to order at 7:00 p.m., with Aldermen Anderson, George, Grimes, Lothian, Olmstead and Orsted in attendance. Chief Administrative Officer Huguette Lutz was also in attendance.

Agenda:

1. George - Orsted:
THAT the agenda for this Regular Meeting of September 5, 2012, be adopted as circulated, with additions as listed. Carried.

Minutes:

2. George - Orsted:
THAT the Minutes of the Regular Meeting of August 15, 2012, be adopted as circulated. Carried.

Chief Administrative Officer's Report:

3. Orsted - George:
THAT the Chief Administrative Officer's Report of the Regular Meeting of August 15, 2012, be accepted as circulated, and attached to these minutes. Carried.
4. Anderson – Olmstead:
THAT Council reimburse Peter Robertson \$315.78 for a replacement windshield in his private vehicle, as it was being used for work. Carried.
5. Orsted – George:
THAT the Chief Administrative Officer's Report to August 31, 2012, be accepted as circulated, and attached to these minutes. Carried.

Committee Meetings:

6. Anderson – Olmstead:
THAT Council approve the Public Works Committee meeting minutes of August 17, 2012. Carried.
7. Anderson – Olmstead:
THAT Council approve the Insurance Committee meeting minutes of August 29, 2012. Carried.
8. Anderson – Grimes:
THAT Council approve the Carlyle & RM #63 Fire Protection Board meeting minutes of August 7, 2012. Carried.

Delegation:

Judy Valentine, Early Childhood Education Consultant, arrived at 7:30 p. m. to discuss daycare spaces and funding. Mrs. Valentine left at 8:00 p.m.

Accounts:

9. Lothian - Grimes:

THAT the list of accounts, in the amount of \$277,653.03, be approved for payment, and attached to these minutes. Carried.

Bylaw:

10. George - Grimes:

THAT Bylaw No. 2012-02, a Bylaw to Establish Committees of Council, be introduced and read a first time. Carried.

11. Grimes – Lothian:

THAT Bylaw No. 2012-02, a Bylaw to Establish Committees of Council, be read a second time. Carried.

12. Lothian – Grimes:

THAT Bylaw No. 2012-02, a Bylaw to Establish Committees of Council, be given three readings at this meeting. Carried.

13. Grimes – Lothian:

THAT Bylaw No. 2012-02, a Bylaw to Establish Committees of Council, be read a third time, signed and sealed. Carried.

Signing Authority for Community Foundation Fund:

14. George – Grimes:

THAT Council authorize the Chief Administrative Officer and the Mayor or Deputy Mayor to have signing authority on the Community Foundation Bank Account. Carried.

Policies:

15. Grimes – George:

THAT Policy SEW 0020 – Sewer Line Replacement – be approved as amended. Carried.

16. George – Grimes:

THAT Policy UTI 0010 – Water & Sewer Line Installations – be approved as circulated and amended. Carried.

Correspondence:

17. Olmstead - Lothian:

THAT the correspondence be received and filed. Carried.

RFNow Fibre Optics Cable:

Alderman Grimes declared conflict of interest and left Council Chambers at 9:55 p.m.

18. Anderson – George:

THAT Council approve the request for cable installation as submitted by RFNow. Carried.

Alderman Grimes returned to his seat at 10:00 p.m.

Meeting Extension:

19. Lothian – Olmstead:
THAT the meeting extend beyond 10:00 p.m. Carried.

Monthly Financial Statement:

20. Grimes - Lothian:
THAT the Monthly Financial Statement and Bank Reconciliations to August 31, 2012, be accepted as circulated and attached to these minutes. Carried.

Weekly Water Report:

21. Olmstead - Lothian:
THAT Council approve the Weekly Water Report to August 24, 2012, as circulated. Carried.

Waterworks System Assessment Report:

22. Olmstead – Anderson:
THAT Council approve the Waterworks System Assessment Report as prepared by Bullee Consulting Ltd. Carried.

Staffing:

23. George – Orsted:
THAT Council authorize the CAO to inform SUMA that, in accordance with the Town’s policy, employees be considered permanent after successfully completing three months’ probation, in order to qualify for benefits. Carried.
24. Anderson – Orsted:
THAT Council approve Valerie Gallinger as a permanent part-time employee, effective September 1, 2012. Carried.

Adjournment:

25. Olmstead - Orsted:
THAT the meeting be adjourned. Carried.

The meeting adjourned at 10.20 p.m.

Mayor/Deputy Mayor

Chief Administrative Officer