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Municipal Elections this Fall

Interested in running for Council?

The first step to being elected to office is to be nominated by electors of the municipality or ward for which you are seeking office.

A person can be nominated as a candidate for election by filing a nomination paper, personally or by agent, with the returning officer on the days and during the hours specified in Section 50 of *The Local Government Election Act* (LGEA).

You can obtain forms at the Town Office.

The nomination form must be signed by five (5) electors.

Each elector who signs your nomination form must:

- a) Be a Canadian citizen;
- b) Be at least 18 years of age on the date of the election;
- c) Have resided in Saskatchewan for at least six consecutive months prior to the date of the election; and
- d) Have resided in the Town of Carlyle for at least three consecutive months prior to the date of the election or own land in the Town of Carlyle for at least three consecutive months prior to the date of the election.

The Municipal Election is on Wednesday, October 24, 2012



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Qualification of Candidates

Not just anyone can run for Council!

In order to qualify to be nominated as a candidate in the municipal election, and to hold office as mayor or councilor in the Town of Carlyle, the person must:

- a) Be at least 18 years of age on the date of the election;
- b) Be a Canadian citizen, and
- c) Have resided in the Town of Carlyle for at least three consecutive months immediately preceding the date on which nomination papers are submitted; and
- d) Have resided in Saskatchewan for at least six consecutive months immediately preceding the date on which nomination papers are submitted.

Special points of interest:

- Term of office for Mayor and Council is now 4 years
- Being on Council requires time and commitment
- Corporations do not qualify to vote in municipal elections

**Nomination Day is
September 19, 2012,
from 9:00 a.m. to
4:00 p.m.**

"You likely have skills, knowledge and abilities that are transferable to the elected official's role."

It is important for mayor and councillors to work together to set the overall direction of the municipality. Council works as a whole to develop policies and guidelines for administration to follow. Employees use these policies and guidelines in the day to day operations of the organization.

An individual council member cannot make decisions or act on his/her own. Decisions are made by resolution, voted on at a meeting of Council.

Running for Municipal Office

Why should you run for elected municipal office?

For governments to be representative of, and responsive to, the needs of their constituents, their make-up should reflect the demographics of the constituency.

Do you have the skills and knowledge required to be an elected municipal official?

It's not crucial to have education or experience in a government setting to run as a candidate. You likely have skills, knowledge and abilities that are transferable to the elected official's role.

As an elected official, you will:

- Bring the perspectives of your demographic to the decision-making table
- influence changes that benefit your community and ensure its sustainability
- put forward new ideas for debate and possible implementation and

You may want to undertake a self-assessment of your skills prior to running for elected office.

Think about your:

- volunteer experience
- community involvement
- work experience
- membership in different organizations
- family life

change

- make a positive difference in the quality of life in your community
- provide a voice for your community with other levels of government
- be part of a team that makes decisions that affect all aspects of community life.

Often your experiences have taught you how to:

- work as part of a team
- organize and prioritize
- make decisions
- debate
- lead



Interested in Working At the Town's Municipal Election?

Please contact the Town Office if you are willing to help out with the municipal election this fall. We are in need of a Deputy Returning

Officer, a Poll Clerk, and an Enumerator for the advanced polls and election day.

Training will be provided.



If You're Elected...then what?

The elected council is the governing body of the municipality. Any action by a municipality is done through the council.

Section 92 of *The Municipalities Act* sets out the general duties of councillors:

-to represent the public and to consider the well-being and interests of the municipality;

-to participate in developing and evaluating the policies, services, and programs of the municipality;

-to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by council;

-to ensure that administrative practices and procedures are in place to implement the decisions of council;

-to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;

-to maintain the financial integrity of the municipality;

-to perform any other duty or function imposed on councillors by this or any other Act or by the council.

House Numbers Help in Emergencies

Is your house number clearly displayed on the front of your house?

In case of an emergency, house numbers help emergency personnel locate you more quickly – and every second counts!

It might not have been so critical “back in the day” when everyone knew everyone in town, but that isn’t the way it is today. Even around the council table, we hear, “You know the place, that was where Mrs. Xxx lived,” even though the property has probably changed hands three times since Mrs. Xxx lived there!

We are a growing community, and we have new emergency personnel working here, so even though you’ve lived in your house for a long time, they won’t necessarily know you. Also, with the 911 system, the dispatchers need to have a civic address to send responders to.



Don’t know your house number? Contact the town office, and find out. We urge you to put house numbers on your residence or business, and locate them where they are easily visible from the street. It might help to save your life!

Town of Carlyle - Consolidated Statement of Operations for the Year Ended December 31, 2011

	<u>Budget 2011</u>	<u>2011</u>	<u>2010</u>
Revenues			
		\$	
Taxes & Other Unconditional Revenue	\$ 1,330,806	1,334,293	\$ 1,172,351
Fees and Charges	\$ 749,028	\$ 928,108	\$ 716,397
Conditional Grants	\$ 22,625	\$ 33,081	\$ 24,945
Tangible Capital Asset Sales - Gain	\$ -	-\$ 10,847	\$ -
Land Sales - Gain (Loss)	\$ 220,000	\$ 194,964	\$ 152,734
Investment Income & Commissions	\$ 25,000	\$ 15,192	\$ 29,984
Other Revenues	\$ -	\$ 16,100	\$ 330,000
Total Revenues	\$ 2,347,459	\$ 2,510,891	\$ 2,426,411
Expenses			
General Government Services	\$ 370,318	\$ 353,722	\$ 329,898
Protective Services	\$ 93,500	\$ 122,757	\$ 121,175
Transportation Services	\$ 661,328	\$ 804,751	\$ 546,387
Environmental & Public Health Services	\$ 177,052	\$ 178,786	\$ 151,700
Planning & Development Services	\$ 237,700	\$ 34,808	\$ 53,711
Recreation & Cultural Services	\$ 199,327	\$ 188,429	\$ 185,082
Utility Services	\$ 436,577	\$ 578,150	\$ 360,010
Total Expenses	\$ 2,175,802	\$ 2,261,403	\$ 1,747,963
Surplus (Deficit) of Revenues Over Expenses	\$ 171,657	\$ 249,488	\$ 678,448
Provincial/Federal Capital Grants	\$ 1,000	\$ 1,090,651	\$ 1,761,259
Surplus (Deficit) of Revenues Over Expenses	\$ 172,657	\$ 1,340,139	\$ 2,439,707
Accumulated Surplus, beginning of Year	\$ 13,269,387	\$ 13,269,387	\$ 10,829,680
Accumulated Surplus, End of Year	\$ 13,442,044	\$ 14,609,526	\$ 13,269,387

Town of Carlyle
 100 Main Street
 Box 10
 Carlyle, SK S0C 0R0

E-mail address:
 towncarlyle@sasktel.net

Web site address:
 www.townofcarlyle.com



Town of Carlyle - Consolidated Statement of Financial Position at December 31, 2011

	<u>2011</u>	<u>2010</u>
ASSETS		
Financial Assets		
Cash & Temporary Investments	\$ 141,755	\$ 1,579,507
Taxes Receivable - Municipal	\$ 27,506	\$ 27,886
Other Accounts Receivable	\$ 608,118	\$ 304,319
Land for Resale	\$ 1,097,700	\$ 1,192,805
Long Term Investments	\$ 101,945	\$ 101,945
Loans and Notes Receivable	\$ 275,873	\$ 281,761
Total Financial Assets	\$ 2,252,897	\$ 3,488,223
LIABILITIES		
Bank Indebtedness	\$ 593,059	\$ -
Accounts Payable	\$ 43,045	\$ 2,910
Accrued Liabilities Payable	\$ 11,899	\$ 16,210
Deferred Revenue	\$ 57,255	\$ 5,695
Other Liabilities	\$ 40,357	\$ 2,396
Long Term Debt	\$ 1,126,999	\$ 1,362,623
Total Liabilities	\$ 1,872,614	\$ 1,389,834
NET FINANCIAL ASSETS	\$ 380,283	\$ 2,098,389
Non-Financial Assets		
Tangible Capital Assets	\$ 14,193,319	\$ 11,114,086
Prepayments and Deferred Charges	\$ 18,779	\$ 27,582
Stock and Supplies	\$ 17,145	\$ 29,330
Total Non-Financial Assets	\$ 14,229,243	\$ 11,170,998
Accumulated Surplus (Deficit)	\$ 14,609,526	\$ 13,269,387

*The Carlyle & RM #63 Fire Department
 needs volunteers. If you are interested,
 contact Trent Lee, the Fire Chief.*