

Newsletter

Town of Carlyle

June, 2013
Volume 4, Issue 2

SunCountry
HEALTH REGION

Inside this issue:

Health Services	1
Service Excellence Program Protocol Agreement	2
Strategic Plan	2
Community Survey Results	2
Financial Statement Excerpts	3
Waterworks Policy	4

...Continued on Page 2.

Health Services Available

For those who may not be familiar with the health services available in Carlyle, this overview might be helpful.

Adult Day Care is provided at Moose Mountain Lodge every Monday to Friday, excluding Statutory Holidays. This service will provide relief on a regular basis to a care giver or continuing support to a dependent client and their family, to help maintain them living in the community. The program provides social contacts, recreation, bathing, lunch and other supports. Please contact Jenny Geiger-Martel at 306-453-2434 for more information.

Respite Care services are available to provide relief to the family or other primary caregivers of a dependent person living at home. These services are offered on a "booked" basis, with a maximum allowable of up to 60 days of service annually. Please contact Colleen Easton at 306-453-2434.

Palliative Care: Palliative or end of life care helps support clients and their families in the community, acute care, or within the nursing home. For more information regarding palliative care services available, or for referral to the Palliative Care Coordinator, contact the Home Care Office at 306-455-2116.

Public Health Nurses provide Prenatal Health Services, Postnatal Health Services, Child Health Clinics for our new moms before and after the birth of their child, immunizations, screenings and assessments of pre-school children, as well as School Health Services for immunizations, Health Services for immunizations, communicable disease prevention, vision and hearing screening as well as other health strategies such as dental health.

Emergency Medical Services (EMS) provides quality care and transport for the sick and

injured. In an emergency or life-threatening situation, call 911.

Working with EMS, there is a First Responders Program which trains community residents to respond to the scene, and stabilize and support the patient/family until the ambulance arrives. For more information about the First Responder Program please call the Regional Director at 306-842-0223.

A Lifeline program is available, primarily for those who live alone and have a long term condition that may leave them largely incapacitated without much warning. The telephone-based response system connects the client to a family member, neighbor, or EMS if no response, when the client is unable to phone for help, such as after a fall. For more information on the lifeline system, contact the Home Care office at 306-455-2116.

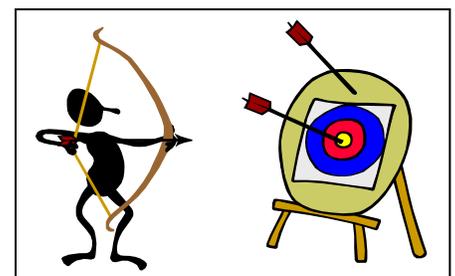
Service Excellence Program

The Town of Carlyle is participating in a Service Excellence Program in conjunction with the Saskatchewan Parks and Recreation Association. This is a pilot project which brings together the Town's recreational facility users to assess where we are doing a good job and where we need to improve recreation service delivery in our community.

Meetings began in March, with a core group of volunteers reviewing Carlyle's performance against 88 guidelines in 10 core competency areas. A report will be compiled and shared with Council and the various groups when this work is completed.

The core competency areas are:

1. Governance and Leadership,
2. Planning and Development,
3. Managing Participation and Access
4. Maintenance and Asset Management
5. Sustainability
6. Marketing, Communications and Customer Relations
7. Revenue Generation
8. Partnerships and Strategic Alliances
9. Risk Management, Safety and Security
10. Integrated Management Support Systems



The Carlyle Primary Health Clinic team includes a doctor, a nurse practitioner, and office staff available 5 days per week. The psychiatrist is available one day per week, and a Mental Health Nurse attends the clinic two days per week. Other health professionals join this team to provide monthly services for diabetes, vascular, spirometry and COPD.

Please watch for the SCHR Service Directory coming to your area in early summer.

Also, visit the Sun Country Health Region Website: www.suncountry.sk.ca to see more details on these and other programs which may be available. Contact Sun Country Health Region 306-842-8399 or Carlyle Primary Health Clinic 306-453-6795 or Carlyle Community Health (Public Health) offices 306-453-2366 for more information.

The Council of the Town of Carlyle met in March with the White Bear Chief and Council and Management of the Moose Mountain Park to discuss the possibility of working together on a number of fronts. This meeting was facilitated by staff from the Federation of Canadian Municipalities, who prepared a follow-up report and drafted a protocol agreement.

Unfortunately, at this first meeting, the RM of Moose Mountain #63 and the Village of Kenosee Lake were unable to attend.

On May 6th, a subsequent meeting was held, hosted by the Town of Carlyle. At this time, the draft protocol agreement was reviewed and approved.

Strategic Plan 2013

“Repaving Main Street and replacement of Sidewalks on Main Street are in direct response to the Community Survey.”

Town Council recently reviewed the prior Council’s strategic plan, and the results of the community survey, as part of the process of establishing a new strategic plan to carry us forward into the next few years.

In reviewing the 2011-2012 plan, there is a sense of accomplishment in being able to ‘check off’ some of the major projects that have been accomplished, most notably, the annexation of land from the RM of Moose Mountain, and the completion of the sewer trunk main to the lagoon. Other projects from that plan are currently in the works, such as the expansion of the secondary lagoon cell and the aeration of the primary cell. Yet other items in the plan are ongoing; for example, purchasing newer equipment to enable the Public Works department to do their work properly and safely, as well as continued efforts to develop and maintain a respectful and productive working relationship with our neighbouring municipalities.

In the 2013 strategic plan, Council is focusing its efforts on repaving Main Street and replacing the sidewalks on Main Street. These two projects will be phased, so that the costs are more manageable.

Another very important project is the location and development of an additional water well, to ensure continuity and reliability of our water source.

Development of a street at the south end of town, from the commercial subdivision to Main Street is another area of significance, in order to alleviate traffic pressures on Carlyle Avenue.

Council also listed Doctor Recruitment as one of its key aims in this strategic plan. Ongoing consultations with Sun Country Health Region, and participation in Recruitment meetings with Sun Country are two ways that Council may be able to see results in this area.

Community Survey Results

Thank you to those who responded to the Community Survey in January. The common vision that resulted from those surveys is “Sustainable Growth”.

The **Features** that respondents appreciated the most about Carlyle were:

- 1) The Water
- 2) Recycling
- 3) Recreational Facilities
- 4) The Shopping

The **Challenges** most commonly identified were:

- 1) Keeping up with growth
- 2) Doctor recruitment and retention
- 3) Daycare
- 4) Housing
- 5) Traffic

The **Changes** that were listed most frequently as being required were:

- 1) Traffic management
- 2) Housing/Affordable housing
- 3) Recreation board
- 4) Cleanup of yards, lots
- 5) Health care

2012 Audited Financial Statement Excerpts

Consolidated Statement of Financial Position

	2012	2011
Assets		
Cash & Temporary Investments	532,620	141,755
Taxes Receivable - Municipal	76,614	27,506
Other Accounts Receivable	711,521	608,118
Land for Resale	934,535	1,097,700
Long Term Investments	0	101,945
Loans & Notes Receivable	245,697	275,876
Total Financial Assets	2,500,987	\$2,252,897
Liabilities		
Bank Indebtedness	44,077	593,059
Accounts Payable	224,649	43,045
Accrued Liabilities Payable	22,414	11,899
Deferred Revenue	15,944	57,255
Other Liabilities	3,455	40,357
Long Term Debt	1,607,428	1,126,999
Total Liabilities	1,917,967	\$1,872,614
Net Financial Assets	583,020	\$380,283
Non-Financial Assets		
Tangible Capital Assets	14,924,315	14,193,319
Prepayments & Deferred Charges	35,106	18,779
Stock & Supplies	37,202	17,145
Total Non-Financial Assets	14,996,623	\$14,229,243
Accumulated Surplus	15,579,643	\$14,609,528

Consolidated Statement of Operations

	Budget 2012	Actual 2012	Actual 2011
Revenues			
Taxes and Other Unconditional Revenue	1,485,956	1,574,270	1,334,293
Fees & Charges	1,017,430	1,422,993	928,108
Conditional Grants	21,225	31,719	33,081
Tangible Capital Asset Sales	0	33,000	(10,847)
Land Sales	220,000	295,261	194,964
Investment Income & Commissions	27,678	12,129	15,192
Other Revenues	0	95,812	16,100
Total Revenues	2,772,289	3,465,184	\$2,510,891



	Budget 2012	Actual 2012	Actual 2011
Expenses			
General Government Services	355,315	444,384	353,721
Protective Services	101,000	156,086	122,757
Transportation Services	769,365	970,841	804,751
Environmental & Public Health Services	180,950	174,566	178,786
Planning & Development Services	48,450	38,059	34,809
Recreation & Cultural Services	204,052	603,375	188,429
Utility Services	404,346	556,223	578,150
Total Expenses	2,063,478	2,943,534	2,261,403
Surplus Of Revenues over Expenses	708,811	521,650	249,490
Capital Grants	76,800	448,467	1,090,651
Surplus (Deficit) of Revenues over Expenses	785,612	970,117	1,340,141
Accumulated Surplus, Beginning of Year	13,269,387	14,609,527	13,269,387
Accumulated Surplus, End of Year	14,054,999	15,579,644	14,609,528

Waterworks Rate Policy

Town of Carlyle
100 Main Street
Box 10
Carlyle, SK S0C 0R0

E-mail address:
towncarlyle@sasktel.net

Web site address:
www.townofcarlyle.com

In accordance with Bylaw 2012-01 of the Town of Carlyle, rates were established from April 1, 2012, to December 31, 2016, for water and sewer charges. The Bylaw provides for increases on January 1st of each year.

The purpose of the rate increases is to ensure that the Town's Water and Sewer Utility is self-sustaining, that is, that it covers the operating costs associated with this utility. By planning the Utility increases ahead of time, residents and businesses are able to prepare for and adjust to the increases. At the end of the 2016 fiscal year, Council will review the Waterworks policy and consider the need for a waterworks infrastructure charge.

This waterworks rate policy is working towards financially independent waterworks that do not have to compete with other key municipal financial demands under the municipal general revenue fund, in order to reduce pressures on property taxes. As shown in the Annual Financial Overview (below) the strategy is working.

Annual Financial Overview	2012
Total 2012 Waterworks revenues (as reported on the Financial Statements)	\$601,997
Total 2012 Waterworks expenditures (as reported on the Financial Statements)	\$567,346
Total debt payments on waterworks infrastructure loans/debentures	\$100,000
For 2012, waterworks revenues covered 90% of waterworks expenditures	
Amount of 2010 Waterworks revenues transferred out of utility	Nil
Amount of 2012 Supplementary funding required to cover expenditures (transferred from General Revenue)	Nil
RESERVES Available for Waterworks Capital Infrastructure @ December 31, 2012	\$100,344

WATERWORKS CAPITAL INVESTMENT STRATEGY

The objective of the waterworks capital investment strategy is to address anticipated waterworks infrastructure requirements, the immediate water infrastructure problems and future infrastructure replacements in a timely fashion so as to ensure the municipal waterworks provides safe drinking water to residents and businesses now and into the future. The strategy uses the 2012 Waterworks System Assessment that was required by Saskatchewan Environment for infrastructure planning, and the 2009 engineer's report.

To cover the costs of future waterworks infrastructure requirements, Council will continue its plan to modestly increase waterworks rates each year to build the waterworks reserves, now that the utility rates cover waterworks operating costs.

Capital plans have been established to address the waterworks infrastructure deficiencies and replacements as identified and prioritized in the 2012 Waterworks System Assessment, and as determined in discussions with the Town's contracted engineers. The current waterworks capital plans and planned sources of funding are as follows:

PROJECT	YEAR	COST	FUNDING
Lagoon Expansion Land Purchase	2013	\$78,000	Current Year's Operating Budget
Lagoon Secondary Cell Expansion	2013	\$1,382,500	Debenture Borrowing
Lagoon Primary Cell Aeration	2013	\$550,000	Debenture Borrowing

Check out the Town of Carlyle's new webpage at www.townofcarlyle.com. We're trying to continue improving our communication with the residents of our community by posting regular updates to the webpage as well as the Town's facebook page. If you have any suggestions as to how we can better inform you, please let us know.

The Town's Beautification Committee has begun its work. If you wish to participate, you would be most welcome. Contact the Town Office to give us your name and contact information.