



TOWN OF CARLYLE

POLICY MANUAL

POLICY DESCRIPTION:	POLICY NUMBER: UTI 0010
Water & Sewer Line Installations	DATE APPROVED: September 5, 2012
	DATE REVISED:

Purpose of Policy: To ensure consistency and clarity for anyone wanting to apply for a water and sewer line connection to the mains in the Town of Carlyle.

1. Anyone purchasing an un-serviced lot in the Town of Carlyle is responsible for the entire cost of connecting to the Town's water and/or sewer main, including (if applicable) the cost of repair to the street pavement and curb and any landscaping to the boulevard.
2. Anyone requesting a new water or sewer connection where one already exists is responsible for the entire cost of connecting to the Town's water and/or sewer main, including (if applicable) the cost of repair to the street pavement and curb and any landscaping to the boulevard, except if the replacement is recommended by the Town.
3. Process:
 - a. The homeowner who intends to replace the water or sewer line is to make arrangements to do so by contacting the Town Office.
 - b. All applications for new water and sewer lines must be reviewed and approved by Council or its designate prior to any work being undertaken.
 - c. The Town will arrange with a Town-approved contractor to schedule the work, and will ensure that sufficient materials (pipe and fittings) are on hand.
 - d. Once the work is completed, the contractor is to make out the invoice to the homeowner for the installation of the water and/or sewer line and is to list the footage from the sewer main to the property line and from the property line to the house.