

**Town of Carlyle**

**Minutes of the Regular Meeting of December 17, 2014**

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**Present:** Mayor Wayne Orsted, Aldermen Dean Hoffman, Jennifer Sedor, Martin Tourand;  
Assistant Administrator Carrie Pelletier.

**Regrets:** Darcy Moore, Brian Romaniuk

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Mayor Wayne Orsted called the meeting to order at 7:00 p.m.

**Agenda:**

1. Tourand – Hoffman:  
THAT the Agenda for this Regular Meeting of December 17, 2014, be adopted as circulated with additions as listed. Carried.

**Declaration of conflict of interest:** None

**Minutes:**

2. Tourand – Sedor:  
THAT the Minutes of the Regular Meeting of December 3, 2014, be adopted as circulated. Carried.

**Chief Administrative Officer's Report:**

3. Hoffman – Sedor:  
THAT the Chief Administrative Officer's Report of the December 3, 2014, Regular Meeting of Council be accepted as circulated and attached to these minutes. Carried.

**Minutes:**

4. Sedor– Tourand:  
THAT the Minutes of the Cornerstone Community Planning Group Meeting of November 27, 2014, be accepted as circulated. Carried.
5. Hoffman – Sedor:  
THAT the Minutes of the SouthEast Transportation Planning Committee Meeting of November 25, 2014, be accepted as circulated. Carried.
6. Tourand – Hoffman:  
THAT the Minutes of the Carlyle Public Library Meeting of November 25, 2014, be accepted as circulated. Carried.

**Accounts:**

7. Tourand – Hoffman:  
THAT the list of accounts, in the amount of \$86,020.90, be approved for payment and attached to these minutes. Carried.

**Financial Report:**

8. Hoffman – Sedor:  
THAT the Monthly Financial Report and Bank Reconciliations to November 30, 2014, be accepted as circulated and attached to these minutes. Carried.

**Local Improvements:**

9. Hoffman – Sedor:  
THAT the Bullee Consulting Ltd. letter regarding the Special Assessment for the Mountain Avenue and Stockton Avenue Street improvement project be received for further review. Carried.

**Waterworks System Assessment:**

10. Sedor – Tourand:  
THAT council authorize The Waterworks System Assessment Round 3 to be completed. Carried.

**Correspondence:**

11. Tourand – Hoffman:  
THAT the correspondence be received and filed. Carried.

**Weekly Water Report:**

12. Tourand – Hoffman:  
THAT the Weekly Water Report to December 6, 2014, be accepted as circulated. Carried.

**Ten Year Capital Plan:**

13. Sedor – Tourand:  
THAT the Ten Year Capital Plan be accepted as submitted. Carried.

**Transit Van:**

14. Sedor – Hoffman:  
THAT Timothy Kirchofer be approved as a transit van driver. Carried.

**Holiday Hours:**

15. Sedor – Hoffman:  
THAT the Town Office and Public Works building close at 12p.m. on December 24<sup>th</sup> and remain closed until December 29<sup>th</sup>. Carried.

**Adjournment:**

16. Sedor – Hoffman:  
THAT the meeting be adjourned. Carried.  
  
The meeting adjourned at 8:30p.m.

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Mayor / Deputy Mayor

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Chief Administrative Officer