

Town of Carlyle

Meeting Minutes

December 2, 2015 - Regular Meeting - 7:00 P.M.

Present: Aldermen John Brownlee, Dean Hoffman, Darcy Moore, Brian Romaniuk, Jennifer Sedor, Martin Tourand; CAO Huguette Lutz;

Regrets: - Mayor Wayne Orsted

1. Call to Order (7:00 p.m.)

Deputy Mayor Jennifer Sedor called the meeting to order at 6:55 p.m.

Resolution No: 2015
335

2. Adoption of Agenda

Moved By: Brian Romaniuk

Seconded By: Dean Hoffman

THAT the Agenda for this Regular Meeting of December 2, 2015, be adopted as circulated.

Carried

3. Declaration of Conflict of Interest

Dean Hoffman declared conflict of interest in the matter of staff salaries, and potentially in the matter of the Nalco development permit.

Resolution No: 2015
336

4. Adoption of Minutes

Moved By: Martin Tourand

Seconded By: John Brownlee

THAT the Minutes of the Regular Meeting of Council held on November 4, 2015, be adopted as circulated.

Carried

5. Business Arising from the Minutes

6. Chief Administrative Officer's Report

Resolution No: 2015
337

6.1 Regular Meeting of November 4, 2015

Moved By: Dean Hoffman

Seconded By: Darcy Moore

THAT the Chief Administrative Officer's Report of the November 4, 2015, Regular Meeting of Council be accepted as circulated and attached to these minutes.

Carried

Resolution No: 2015
338

6.2 Report to November 27, 2015

Moved By: Brian Romaniuk

Seconded By: Dean Hoffman

THAT the Chief Administrative Officer's Report to November 27, 2015, be accepted as circulated and attached to these minutes.

Carried

7. Mayor's Report

8. Aldermen's Reports

9. Committee Reports

9.1 Advisory and Other Committees

Resolution No: 2015 9.1.1 SETPC Meeting
339

Moved By: Brian Romaniuk
Seconded By: Dean Hoffman

THAT the minutes of the SETPC Meeting of October 27, 2015, be accepted as circulated.

Carried

Resolution No: 2015 9.1.2 Cornerstone Community Planning Committee
340

Moved By: Brian Romaniuk
Seconded By: Dean Hoffman

THAT the minutes of the Cornerstone Community Planning Meeting of November 17, 2015, be accepted as circulated.

Carried

Resolution No: 2015 9.1.3 Carlyle Library Board Meeting
341

Moved By: Darcy Moore
Seconded By: John Brownlee

THAT the minutes of the Carlyle Library Board Meeting of October 20, 2015, be accepted as circulated.

Carried

Resolution No: 2015 9.1.4 Red Coat Mutual Aid Meeting
342

Moved By: Darcy Moore
Seconded By: Brian Romaniuk

THAT the minutes of the Red Coat Mutual Aid Meeting of November 23, 2015, be accepted as circulated.

Carried

10. Delegation

Resolution No: 2015 11. Approval of Accounts
343

Moved By: Brian Romaniuk
Seconded By: Dean Hoffman

THAT the list of accounts, in the amount of \$268,473.39, be approved for payment and attached to these minutes.

Carried

Resolution No: 2015 12. **Approval of Monthly Financial Report and Bank Reconciliations**
344

Moved By: Brian Romaniuk

Seconded By: John Brownlee

THAT the financial statements and bank reconciliations to October 31, 2015, be accepted as circulated, and attached to these minutes.

Carried

13. Bylaws

Resolution No: 2015 13.1 **Bylaw 2015-12 Public Disclosure 1st Reading**
345

Moved By: Brian Romaniuk

Seconded By: Darcy Moore

THAT Bylaw 2015-12, a Bylaw to Amend Public Disclosure Bylaw 2012-03, be introduced and read a first time.

Carried

Resolution No: 2015 13.1.1 **Bylaw 2015-12 Public Disclosure 2nd Reading**
346

Moved By: Dean Hoffman

Seconded By: Brian Romaniuk

THAT Bylaw Bylaw No. 2015-15, a Bylaw to Amend Bylaw No. 2012-03, be read a second time.

Carried

Resolution No: 2015 13.1.2 **Bylaw 2015-12 Public Disclosure 3 readings**
347

Moved By: Brian Romaniuk

Seconded By: John Brownlee

THAT Bylaw No. 2015-12, a Bylaw to Amend Public Disclosure Bylaw 2012-03, be given three readings at this meeting.

Carried Unanimously

Resolution No: 2015 13.1.3 **Bylaw 2015-12 Public Disclosure 3rd Reading**
348

Moved By: Martin Tourand

Seconded By: Dean Hoffman

THAT Bylaw No. 2015-12, a Bylaw to Amend Public Disclosure Bylaw 2012-03, be read a third time, signed and sealed.

Carried

Resolution No: 2015 13.2 **Bylaw 2015-13 Council Procedures 1st Reading**
349

Moved By: Dean Hoffman

Seconded By: John Brownlee

THAT Bylaw 2015-13, a Bylaw to Amend Council Procedures Bylaw 2903, be introduced and read a first time.

Carried

14. Unfinished Business

Resolution No: 2015 14.1 Well #7
350

Moved By: Martin Tourand
Seconded By: Dean Hoffman

THAT Council accept the tender from JJ Trucking for Well #7 Construction, at their quoted price of \$196,000.00.

Carried

Resolution No: 2015 15. **Correspondence**
351

Moved By: Brian Romaniuk
Seconded By: Darcy Moore

THAT the correspondence be received and filed.

Carried

15.1 Action

15.1.1 Ministry of Government Relations - re: Municipal Conflict of Interest Amendment Act

15.1.2 Ministry of Government Relations - re: Proposed School Site Subdivision

15.1.3 RM of Moose Mountain - Re: Nalco Canada ULC Development Permit

15.1.4 RM of Moose Mountain - Re: Andrew Development Permit

15.2 Information

15.2.1 Bullee Consulting - re: Easement on Residential Lots

15.2.2 Minister of Government Relations - re: Municipal Boundary Alteration Process

15.2.3 CFIB - re: Municipal Property Taxes

16. New Business

Resolution No: 2015 16.1 Weekly Water Report
352

Moved By: Brian Romaniuk
Seconded By: John Brownlee

THAT the weekly Water Report to November 21, 2015, be accepted as circulated.

Carried

16.2 Residential Lot Prices

16.3 2016 Salaries

Resolution No: 2015 16.4 List of Files to be Destroyed
353

Moved By: Brian Romaniuk
Seconded By: Dean Hoffman

THAT Council authorize the destruction of records as listed on the attached list.

Carried

Resolution No: 2015 16.5 Municipal Employee Code of Conduct
354

Moved By: Brian Romaniuk
Seconded By: Darcy Moore

THAT Council adopt the Municipal Employee Code of Conduct as attached to these minutes.

Carried

17. Other

Resolution No: 2015 18. **Adjournment**
355

Moved By: Darcy Moore
Seconded By: Brian Romaniuk

THAT the meeting be adjourned.

The meeting adjourned at 8:55 p.m.

Carried

Mayor / Deputy Mayor

Chief Administrative Officer