

Town of Carlyle

Meeting Minutes

January 20, 2016 - Regular Meeting - 7:00 p.m.

Present: Mayor Wayne Orsted; Aldermen John Brownlee, Dean Hoffman, Darcy Moore, Brian Romaniuk, Jennifer Sedor, Martin Tourand; CAO Huguette Lutz;

Regrets: -

1. **Meeting Called To Order**

Mayor Orsted called the meeting to order at 6:50 p.m.

- Resolution No: 2016 014 2. **Adoption of Agenda**

Moved By: Martin Tourand
Seconded By: John Brownlee

THAT the Agenda for this Regular Meeting of January 20, 2016, be adopted as circulated.

Carried

3. **Declaration of Conflict of Interest**

None

4. **RCMP Staff Sargent Darren Simons**

Staff Sargent arrived at 6:55 p.m. Mr. Simons left at 7:00 p.m.

- Resolution No: 2016 015 5. **Adoption of Minutes**

Moved By: Jennifer Sedor
Seconded By: Dean Hoffman

THAT the Minutes of the Regular Meeting of Council held on January 6, 2016, be adopted as circulated.

Carried

6. **Business Arising From Minutes**

None

- Resolution No: 2016 016 7. **Administration Reports**
 - 7.1 Chief Administrative Officer's Report of Regular Meeting

Moved By: Dean Hoffman
Seconded By: John Brownlee

THAT the Chief Administrative Officer's Report of the January 6, 2016, Regular Meeting of Council be accepted as circulated and attached to these minutes.

Carried

- Resolution No: 2016 017 7.1.1 RM Civic Center Purchase

Moved By: Jennifer Sedor
Seconded By: Martin Tourand

THAT Council agree to a three year exemption for the RM, if the replacement of furnaces at the civic center is required.

Carried

- Resolution No: 2016 018 7.2 Chief Administrative Officer's Report to January 15, 2016

Moved By: Brian Romaniuk
Seconded By: John Brownlee

THAT the Chief Administrative Officer's Report to January 15, 2016, be accepted as circulated and attached to these minutes.

Carried

Resolution No: 2016 019 7.2.1 Approval of Accounts

Moved By: Martin Tourand

THAT the list of accounts, in the amount of \$51,077.60, be approved for payment and attached to these minutes.

Carried

Resolution No: 2016 020 7.3 Monthly Financial Statement and Bank Reconciliations

Moved By: Darcy Moore

Seconded By: Jennifer Sedor

THAT the financial statements and bank reconciliations to December 31, 2015, be accepted as circulated, and attached to these minutes.

Carried

Resolution No: 2016 021 7.4 List of Tax Arrears at December 31, 2015

Moved By: Martin Tourand

Seconded By: Jennifer Sedor

THAT the List of Tax Arrears at December 31, 2015, be accepted as presented and attached to these minutes.

Carried

7.5 2016 Budget - Draft 1

Remove from budget:

--Purchase of Doty land

--Remove one of the generators; check into prices of portable generators and wiring/hookup for both civic center and well house

--Commercial subdivision west road

Keep mill rate increase as close to zero as possible.

8. Mayor and Councillors' Forum

9. Committees of Council

Resolution No: 2016 022 9.1 Carlyle Sports Arena AGM Minutes and Financial Statements

Moved By: Dean Hoffman

Seconded By: John Brownlee

THAT the minutes of the Carlyle Sports Arena Annual General Meeting of October 27, 2015, and the financial statements to August 31, 2015, be accepted as circulated.

Carried

Resolution No: 2016 023 9.2 Cornerstone Community Planning Group Meeting of January 12, 2016

Moved By: Jennifer Sedor

Seconded By: Darcy Moore

THAT the minutes of the Cornerstone Community Planning Group Meeting of January 12, 2016, be accepted as circulated.

10. Bylaws

11. Unfinished Business

11.1 SUMA Resolutions

Resolution No: 2016 024 12. Correspondence / Communications

Moved By: Brian Romaniuk

Seconded By: John Brownlee

THAT the correspondence be received and filed.

Carried

- 12.1 Ministry of Government Relations - re: Rapid Growth Communities
- Resolution No:** 2016 025 12.2 Carlyle Observer Advertising
- Moved By:** John Brownlee
Seconded By: Jennifer Sedor
- THAT Council authorize a 1/2 page advertisement in the Southeast Business Directory, at a cost of \$269.00.
- Carried
- 12.3 Dr. Robert Kitchen - re: Canada Summer Jobs
- 12.4 South East Transportation Planning Committee - re: List of Executive Members
- 12.5 MEPP Employee Workshop
- 12.6 Sun Country - re: Employee Parking
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- 13. New Business**
- Resolution No:** 2016 026 13.1 Gord Krismer & Associates - re: Municipal Board Services
- Moved By:** Dean Hoffman
Seconded By: John Brownlee
- THAT Council appoint Gord Krismer & Associates as the Town of Carlyle's Board of Revision for assessment appeals for 2016.
- Carried
- Resolution No:** 2016 027 13.2 Gord Krismer & Associates - re: Municipal Board Services
- Moved By:** Jennifer Sedor
Seconded By: Martin Tourand
- THAT Council appoint Gord Krismer & Associates as the Town's Development Appeals Board for appeals under the Planning and Development Act.
- Carried
- Resolution No:** 2016 028 13.3 Waterworks System Assessment Round 3 Report
- Moved By:** Dean Hoffman
Seconded By: Martin Tourand
- THAT the Waterworks System Assessment Round 3 Report be accepted as submitted by ECO Engineering Ltd.
- Carried
- 13.4 Water Well Decommissioning
- Resolution No:** 2016 029 13.5 Sask Alert Appointment
- Moved By:** Martin Tourand
Seconded By: Jennifer Sedor
- THAT Council appoint Brent Stillwell as the Town's Authorized User of the Sask Alert system, with Ron Matsalla as alternate.
- Carried
- Resolution No:** 2016 030 13.6 Water Quality Analysis Report for 2015
- Moved By:** Jennifer Sedor
Seconded By: Dean Hoffman
- THAT the Water Quality Analysis Report for 2015 be accepted as presented.
- Carried
- 13.7 Emergency Plan
- 13.7.1 EMO Sample Committee
- 13.7.2 Resource List

- 13.8 Emond House
- 13.9 Rusty Relics Museum Request for Funding

14. Other

- 14.1 Tax Arrears Comparisons 2000 - 2015
- 14.2 Assessment Comparisons 2001 - 2016
- 14.3 Utility Revenues vs Expenditures Comparisons 2000 - 2014

Resolution No: 2016 031

15. Adjournment

Moved By: Jennifer Sedor

Seconded By: Darcy Moore

THAT the meeting be adjourned.

The meeting adjourned at 9:55 p.m.

Carried

Mayor / Deputy Mayor

Chief Administrative Officer