

**Town of Carlyle
Meeting Minutes**

January 6, 2016 - Regular Meeting - 7:00 p.m.

Present: Mayor Wayne Orsted; Aldermen John Brownlee, Dean Hoffman, Darcy Moore, Jennifer Sedor, Martin Tourand; CAO Huguette Lutz;

Regrets: - Alderman Brian Romaniuk

1. Meeting Called To Order

Mayor Orsted called the meeting to order at 6:50 p.m.

Resolution No: 2016 001

2. Adoption of Agenda

Moved By: Martin Tourand

Seconded By: John Brownlee

THAT the Agenda for this Regular Meeting of January 6, 2016, be adopted as circulated.

Carried

3. Declaration of Conflict of Interest

Resolution No: 2016 002

4. Adoption of Minutes

Moved By: Dean Hoffman

Seconded By: Martin Tourand

THAT the Minutes of the Regular Meeting of Council held on December 16, 2015, be adopted as circulated.

Carried

5. Business Arising From Minutes

None

6. Administration Reports

Resolution No: 2016 003

6.1 Chief Administrative Officer's Report of Regular Meeting

Moved By: Jennifer Sedor

Seconded By: John Brownlee

THAT the Chief Administrative Officer's Report of the December 16, 2015, Regular Meeting of Council be accepted as circulated and attached to these minutes.

Carried

7. Mayor and Councillors' Forum

8. Committees of Council

Resolution No: 2016 004

8.1 Southeast Transportation Planning Committee Meeting

Moved By: Dean Hoffman

Seconded By: Martin Tourand

THAT the minutes of the Southeast Transportation Planning Committee Meeting of December 15, 2015, be accepted as circulated.

Carried

Resolution No: 2016 005

8.2 Property Committee Meeting

Moved By: Jennifer Sedor

Seconded By: John Brownlee

THAT the minutes of the Property Committee Meeting of December 21, 2015, be accepted as circulated.

Carried

9. Bylaws

Resolution No: 2016 006 9.1 Bylaw No. 2015-14 Zoning Amendment

Moved By: Martin Tourand
Seconded By: Jennifer Sedor

THAT Bylaw 2015-14, a Bylaw to Amend Zoning Bylaw 2010-06, be read a second time.

Carried

Resolution No: 2016 007 9.1.1 Bylaw No. 2015-14 Zoning Bylaw Amendment

Moved By: Jennifer Sedor
Seconded By: Dean Hoffman

THAT Bylaw 2015-14, a Bylaw To Amend Zoning Bylaw 2010-06, be read a third time, signed and sealed.

Carried

10. Unfinished Business

Resolution No: 2016 008 10.1 Local Improvements

Moved By: Martin Tourand
Seconded By: Jennifer Sedor

THAT the Stockton Avenue and Mountain Avenue local improvements not proceed because of petitions received against them.

Carried

Resolution No: 2016 009 **11. Accounts**

Moved By: Jennifer Sedor
Seconded By: Martin Tourand

THAT the accounts, in the amount of \$289,857.38, be approved for payment.

Carried

Resolution No: 2016 010 **12. Correspondence / Communications**

Moved By: Martin Tourand
Seconded By: Dean Hoffman

THAT the correspondence be received and filed.

Carried

12.1 SUMA AGM Information

12.2 SUMAssure AGM Information

12.3 Hudson Bay Route Association Membership

12.4 Workers Compensation 2016 Rates

12.5 RM of Moose Mountain #63 Appointments

13. New Business

Resolution No: 2016 011 13.1 Weekly Water Report to December 31, 2015

Moved By: Jennifer Sedor
Seconded By: Dean Hoffman

THAT the weekly Water Report to December 31, 2015, be accepted as circulated.

Carried

Resolution No: 2016 012 13.2 Review of Employee Evaluations for 2015

Moved By: Dean Hoffman
Seconded By: Martin Tourand

THAT Peter Robertson be granted 5 weeks holidays, after 25 years of employment.

Carried

13.3 CAO Evaluation - Huguette Lutz left the chambers at 7:45 p.m.

Huguette Lutz returned at 7:55 p.m.

14. Other

Resolution No: 2016 013 **15. Adjournment**

Moved By: Darcy Moore

Seconded By: Jennifer Sedor

THAT the meeting be adjourned.

The meeting adjourned at 8:05 p.m.

Carried

Mayor / Deputy Mayor

Chief Administrative Officer

Town of Carlyle

Administrator's Report of January 6, 2016, Regular Meeting

1. Mayor Orsted congratulated Alderman Sedor on the good write-up about the outdoor rink.
2. Mayor Orsted reported that Rusty Relics Museum has put in an application for funding through the Bear Claw Development Corp. for repairs to the museum buildings.
3. Alderman Sedor informed council that she has resigned as Council's representative on the Bear Claw Development Corporation, effective immediately.
4. Alderman Tourand reported that the fire department has calculated an invoice for \$1,600 for the bale fire that occurred during Dickens Festival. Council needs to make some rules regarding this type of activity.
5. Alderman Hoffman reported on the Property Committee meeting, and suggested that Council could exempt the RM from paying for any furnace or air conditioner replacements that occur within the first year of joint ownership of the civic center.
6. It was agreed that the Memorial Hall board should provide council with a copy of each of their tenants' insurance and rental agreements, as it might affect the Town's insurance coverage.
7. Mayor Orsted suggested that Council look closely at whether the Town can afford doing all curbs and sidewalks in the new subdivision in 2016, or if this project should be split into phases.