

# Town of Carlyle

## Meeting Minutes

August 19, 2015 - Regular Meeting - 7:00 p.m.

Present: Mayor Wayne Orsted; Aldermen John Brownlee, Dean Hoffman, Darcy Moore, Brian Romaniuk, Jennifer Sedor; CAO Huguette Lutz; Assistant Administrator Carrie Pelletier

Regrets: - Alderman Martin Tourand

**1. Call to Order (7:00 p.m.)**

Mayor Wayne Orsted called the meeting to order at 7:00 p.m.

Resolution No: 2015  
245

**2. Adoption of Agenda**

**Moved By:** Dean Hoffman

**Seconded By:** Brian Romaniuk

THAT the Agenda for this Regular Meeting of August 19, 2015, be adopted as circulated.

Carried

**3. Declaration of Conflict of Interest**

None

Resolution No: 2015  
246

**4. Adoption of Minutes**

**Moved By:** John Brownlee

**Seconded By:** Brian Romaniuk

THAT the Minutes of the Regular Meeting of Council held on August 5, 2015, be adopted as circulated.

Carried

**5. Business Arising from the Minutes**

**6. Chief Administrative Officer's Report**

Resolution No: 2015  
247

**6.1 Regular Meeting of August 5, 2015**

**Moved By:** Jennifer Sedor

**Seconded By:** John Brownlee

THAT the Chief Administrative Officer's Report of the August 5, 2015, Regular Meeting of Council be accepted as circulated and attached to these minutes.

Carried

Resolution No: 2015  
248

**6.2 Renaming of Public Works Building**

**Moved By:** Darcy Moore

**Seconded By:** Jennifer Sedor

THAT the Public Works building be renamed the Roy Olmstead Public Work

Building.

**Resolution No:** 2015 6.3 Report to August 14, 2015  
249

**Moved By:** Jennifer Sedor  
**Seconded By:** Dean Hoffman

THAT the Chief Administrative Officer's Report to August 14, 2015, be accepted as circulated and attached to these minutes.

Carried

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**7. Mayor's Report**

**Resolution No:** 2015 7.1 Fire Ban  
250

**Moved By:** Darcy Moore  
**Seconded By:** John Brownlee

THAT a fire ban be put in place, including any open flames such as fire pits, burning barrels, fire works, but not including propane or natural gas bbq's, within the Town of Carlyle, effective immediately, until such time as the Fire Chief deems it no longer necessary.

Carried

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**8. Aldermen's Reports**

**9. Committee Reports**

9.1 Standing Committees

9.2 Advisory and Other Committees

**Resolution No:** 2015 9.2.1 SETPC Meeting of July 28, 2015  
251

**Moved By:** Brian Romaniuk  
**Seconded By:** Dean Hoffman

THAT the minutes of the SETPC Meeting of July 28, 2015, be accepted as circulated.

Carried

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**10. Delegation**

**Resolution No:** 2015 11. Approval of Accounts  
252

**Moved By:** Dean Hoffman  
**Seconded By:** Brian Romaniuk

THAT the list of accounts, in the amount of \$77,477.11, be approved for payment and attached to these minutes.

Carried

**Resolution No:** 2015 12. Approval of Monthly Financial Report and Bank Reconciliations  
253

**Moved By:** John Brownlee  
**Seconded By:** Jennifer Sedor

THAT the financial statements and bank reconciliations to July 31, 2015, be

accepted as circulated, and attached to these minutes.

Carried

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### 13. Bylaws

**Resolution No:** 2015 13.1 Bylaw No. 2015-09  
254

**Moved By:** Brian Romaniuk  
**Seconded By:** Jennifer Sedor

THAT Bylaw No. 2015-09, a Bylaw to Amend the Zoning Bylaw No. 2010-06, be read a second time.

Carried

**Resolution No:** 2015 13.2 Bylaw No. 2015-09  
255

**Moved By:** Dean Hoffman  
**Seconded By:** Brian Romaniuk

THAT Bylaw No. 2015-09, A Bylaw to Amend Bylaw No. 2010-06, the Zoning Bylaw, be read a third time, signed and sealed.

Carried

**Resolution No:** 2015 13.3 Bylaw No. 2015-10  
256

**Moved By:** Dean Hoffman  
**Seconded By:** Jennifer Sedor

THAT Bylaw No. 2015-10, A Bylaw to Appoint Western Municipal Tax Solutions Inc., be read a third time, signed and sealed.

Carried

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### 14. Unfinished Business

14.1 Muscular Dystrophy Canada Proclamation

It was decided that no proclamation be authorized.

**Resolution No:** 2015 14.2 Road Maintenance Agreement  
257

**Moved By:** Brian Romaniuk  
**Seconded By:** Jennifer Sedor

THAT Council authorize the payment of \$1,215.67 to the RM of Moose Mountain No. 63, and that this cost be added to the cost of lots in the new subdivision.

Carried

**Resolution No:** 2015 14.3 Asset Valuation Appraisal Services  
258

**Moved By:** Darcy Moore  
**Seconded By:** Dean Hoffman

THAT Council authorize the agreement with Suncorp Valuations as quoted in their letter of July 6, 2015.

Carried

**Resolution No:** 2015 14.4 New Subdivision Lot Elevations  
259

**Moved By:** Jennifer Sedor  
**Seconded By:** Brian Romaniuk

THAT Council authorize BCL to establish individual grade slips for each lot in the new subdivision.

Carried

14.5 Parking Regulations

**Resolution No:** 2015 14.6 Sask Energy Revised Quote  
260

**Moved By:** Brian Romaniuk  
**Seconded By:** John Brownlee

THAT Council accept the quote from Sask Energy in the amount of \$24,243.61 plus GST to provide natural gas in the new subdivision.

Carried

14.7 Deposit for Building Permits

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**Resolution No:** 2015 15. **Correspondence**  
261

**Moved By:** Jennifer Sedor  
**Seconded By:** John Brownlee

THAT the correspondence be received and filed.

Carried

15.1 Action

15.1.1 Government of Saskatchewan re: Gas Tax Fund Approval

**Resolution No:** 2015 15.1.2 Altus Geomatics re: Proposed School Site Subdivision  
262

**Moved By:** Jennifer Sedor  
**Seconded By:** Dean Hoffman

THAT Council approve the subdivision application for the proposed school site on SW 1/4 7-8-2-W2M as submitted.

Carried

15.1.3 SWRC Fall Workshops

15.1.4 Government of Saskatchewan re: Saskatchewan Volunteer Medal/  
Saskatchewan Order of Merit

15.2 Information

15.2.1 Water & Sewer Servicing for Ron Paul Property

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**16. New Business**

**Resolution No:** 2015 16.1 Weekly Water Report to August 8, 2015  
263

**Moved By:** Dean Hoffman  
**Seconded By:** John Brownlee

THAT the weekly Water Report to August 8, 2015, be accepted as circulated.

Carried

**Resolution No:** 2015 16.2 Quote for Painting  
264

**Moved By:** Jennifer Sedor  
**Seconded By:** Darcy Moore

THAT Council authorize Jean's Painting to proceed with painting the town offices, at the quoted price of \$6,750 plus GST.

Carried

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**17. Other**

**Resolution No:** 2015 18. Adjourment  
265

**Moved By:** Darcy Moore  
**Seconded By:** Jennifer Sedor

THAT the meeting be adjourned.

The meeting adjourned at 8:55 p.m.

Carried

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Mayor / Deputy Mayor

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Chief Administrative Officer