

# Town of Carlyle

## Meeting Minutes

October 21, 2015 - Regular Meeting - 7:00 p.m.

Present: Mayor Wayne Orsted; Aldermen John Brownlee, Dean Hoffman, Darcy Moore, Brian Romaniuk, Martin Tourand; CAO Huguette Lutz;  
Regrets: - Alderman Jennifer Sedor

1. **Call to Order (7:00 p.m.)**  
Mayor Wayne Orsted called the meeting to order at 7:00 p.m.

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- Resolution No: 2015 306** 2. **Adoption of Agenda**  
**Moved By:** Dean Hoffman  
**Seconded By:** John Brownlee  
THAT the Agenda for this Regular Meeting of October 21, 2015, be adopted as circulated.  

Carried

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3. **Declaration of Conflict of Interest**  
None

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- Resolution No: 2015 307** 4. **Adoption of Minutes**
  - 4.1 Regular Meeting of October 7, 2015  
**Moved By:** Martin Tourand  
**Seconded By:** John Brownlee  
THAT the Minutes of the Regular Meeting of Council held on October 7, 2015, be adopted as circulated.  

Carried
  - 4.2 Strategic Planning Meeting of October 14, 2015  
**Moved By:** Brian Romaniuk  
**Seconded By:** Dean Hoffman  
THAT the minutes of the Strategic Planning Meeting of Council held on October 14, 2015, be accepted as circulated.  

Carried

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- Resolution No: 2015 309** 4.2.1 Strategic Plan  
**Moved By:** Martin Tourand  
**Seconded By:** Brian Romaniuk  
THAT the Strategic Plan be accepted as presented.  

Carried

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5. **Business Arising from the Minutes**

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- Resolution No: 2015 310** 6. **Chief Administrative Officer's Report**
  - 6.1 Regular Meeting of October 7, 2015  
**Moved By:** Brian Romaniuk  
**Seconded By:** Dean Hoffman  
THAT the Chief Administrative Officer's Report of the October 7, 2015, Regular Meeting of Council be accepted as circulated and attached to these minutes.  

Carried
  - 6.1.1 Administrator's Report of Strategic Planning Meeting  
**Moved By:** Brian Romaniuk  
**Seconded By:** Darcy Moore  
THAT the Chief Administrative Officer's Report of the October 14, 2015 Strategic Planning Meeting of Council be accepted as circulated and attached to these minutes.  

Carried

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- Resolution No: 2015 312** 6.2 Report to October 16, 2015  
**Moved By:** Dean Hoffman  
**Seconded By:** John Brownlee  
THAT the Chief Administrative Officer's Report to October 16, 2015, be accepted as circulated and attached to these minutes.

Carried

7. **Mayor's Report**

8. **Aldermen's Reports**

9. **Committee Reports**

9.1 Advisory and Other Committees

Resolution No: 2015 313

9.1.1 Cornerstone Community Planning Group

**Moved By:** Martin Tourand  
**Seconded By:** Darcy Moore

THAT the minutes of the Cornerstone Community Planning Group Meeting of October 6, 2015, be accepted as circulated.

Carried

Resolution No: 2015 314

10. **Approval of Accounts**

**Moved By:** Brian Romaniuk  
**Seconded By:** John Brownlee

THAT the list of accounts, in the amount of \$133,006.29, be approved for payment and attached to these minutes.

Carried

Martin Tourand declared conflict of interest and left at 7:45 p.m. Alderman Tourand returned at 7:55 p.m.

Resolution No: 2015 315

11. **Approval of Monthly Financial Report and Bank Reconciliations**

**Moved By:** Brian Romaniuk  
**Seconded By:** Dean Hoffman

THAT the financial statements and bank reconciliations to September 30, 2015, be accepted as circulated, and attached to these minutes.

Carried

Resolution No: 2015 314

12. **Correspondence**

**Moved By:** Martin Tourand  
**Seconded By:** Dean Hoffman

THAT the correspondence be received and filed.

Carried

12.1 Action

12.1.1 Basic Emergency Management Training

Aldermen Brownlee and Tourand will attend.

Resolution No: 2015 316

12.1.2 Philipation - re Utility Bill

**Moved By:** Martin Tourand  
**Seconded By:** Darcy Moore

THAT the request from Mike Phillipation be denied.

Carried

12.1.3 Sun Country Network Meeting

Aldermen Romaniuk and Tourand will attend.

12.2 Information

12.2.1 Bullee Consulting Engineers - Re Well

12.2.2 SUMAssure Summary of Renewal Terms

12.2.3 Heart & Stroke Foundation - re New Guidelines

Resolution No: 2015 317

13. **New Business**

13.1 Weekly Water Report

**Moved By:** Darcy Moore  
**Seconded By:** Martin Tourand

THAT the weekly Water Report to October 10, 2015, be accepted as circulated.

Carried

Resolution No: 2015 318      13.2      Water & Wastewater Compliance Reports

Moved By: Dean Hoffman  
Seconded By: Martin Tourand

THAT the Water and Wastewater Compliance Reports of October 8, 2015, be accepted as circulated.

Carried

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Resolution No: 2015 319      14.      Adjournment

Moved By: Dean Hoffman  
Seconded By: John Brownlee

THAT the meeting be adjourned.

The meeting adjourned at 8:40 p.m.

Carried

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Mayor / Deputy Mayor

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Chief Administrative Officer