



## TOWN OF CARLYLE

### POLICY MANUAL

**POLICY DESCRIPTION:**

Tree Branches/Grass Clippings

**POLICY NUMBER:** TRE 0020**DATE APPROVED:** September 15, 2010**DATE REVISED:** January 18, 2012

**Purpose of Policy:** To provide for the removal and use of tree prunings and grass clippings.

**Process:**

1. From April 1<sup>st</sup> to September 30<sup>th</sup> of each year, branches that have been pruned from bushes and trees will be picked up by the Public Works personnel from back lanes every Monday morning. These dates may vary, depending on spring and fall weather conditions, at the discretion of the Public Works Superintendent.
2. These branches will be chipped as soon as possible by the Public Works personnel, and stockpiled in a designated area at the Transfer Station Site.
3. From April 1<sup>st</sup> to September 30<sup>th</sup> of each year, grass clippings, garden refuse, and leaves will be picked up by Public Works personnel from back lanes every Monday morning. These dates may vary, depending on spring and fall weather conditions, at the discretion of the Public Works Superintendent.
4. These clippings and leaves are to be bagged in clear plastic garbage bags, and are not to have other household garbage mixed in.
5. Branches are to be kept separate from the grass clippings, garden refuse and leaves.
6. The grass clippings, leaves, and garden refuse will be composted at the Town's Transfer Station Site.
7. Both wood chips and compost will be available at no charge for use by Town residents, once a sufficient stockpile is available. First choice for use of these items will be for Town owned property.
8. Elm trees are not to be pruned from April 1<sup>st</sup> to August 31<sup>st</sup>, and at no time are elm tree prunings to be included with other tree branches. Elm tree branches are to be kept separate and the Town office is to be notified so that removal can be done separately, so as to reduce the risk of spreading dutch elm disease in our community.
9. After September 30<sup>th</sup>, grass clippings, garden refuse and leaves will be picked up as time permits. Residents will be required to phone the Town Office to access this service.