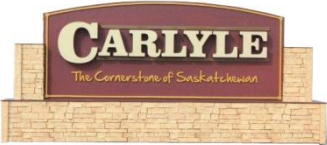


**TOWN OF CARLYLE  
POLICY MANUAL**

<b>Policy Description:</b>  Tree Branches/Grass Clippings	<b>TOWN OF CARLYLE</b>	
Policy Number: TRE 0020	Original Date: Sept. 15, 2010 Res. #17 Revised: Jul. 21, 2021 Res. #2021-593 June 19, 2024 Res #2024-697 Dec. 18, 2024 Res #2024-895	

**Purpose of Policy:** To provide for the removal and use of tree prunings and grass clippings.

**Process:**

1. From April 1<sup>st</sup> to September 30<sup>th</sup> of each year, branches that have been pruned from bushes and trees will be picked up by Public Works personnel from back lanes as workloads permit at the discretion of the Public Works Foreman.
2. From April 1<sup>st</sup> to September 30<sup>th</sup> of each year, grass clippings, garden refuse, and leaves will be picked up by Public Works personnel from back lanes. These clippings and leaves are to be collected in Compostable Paper Yard Waste Bags, and are not to have any other household garbage mixed in. ***Note plastic bags will not be accepted.***
3. Branches are to be kept separate from the grass clippings, garden refuse and leaves.
4. The grass clippings, leaves, and garden refuse will be composted at the Town's transfer station site.
5. Bagged yard waste shall not exceed 40 lbs in weight.
6. Elm trees are not to be pruned from April 1<sup>st</sup> to August 31<sup>st</sup>, and at no time are elm tree prunings to be included with other tree branches. Elm tree branches are to be kept separate and the Town office is to be notified so that removal can be done separately, so as to reduce the risk of spreading Dutch Elm disease in our community.
7. After September 30<sup>th</sup>, grass clippings, garden refuse and leaves will be picked up as time permits. Residents will be required to phone the Town Office to access this service.