



TOWN OF CARLYLE

POLICY MANUAL

POLICY DESCRIPTION:	POLICY NUMBER: TRA 0010
Transit Van Operation	DATE APPROVED: May 15, 2002
	DATE REVISED: July 8, 2009
	January 18, 2012

Purpose of Policy: To regulate the operation of the transit van.

Passengers must be 65 years of age or disabled and a resident of the Town of Carlyle or Moose Mountain Lodge.

1. In Town Service:

- The transit van service will be available every Monday, Wednesday, and Friday, from 1:00 p.m. to 4:00 p.m.
- The transit van service will be available Tuesday and Thursday for special appointments within town limits, providing a driver is available.
- The transit van service will be available Monday to Friday for Adult Day Care at Moose Mountain Lodge, providing a driver is available.
- The cost for the transit van service will be \$2.00 per round trip within town limits.
- Requests for service are to be made at the Town Office.

2. Out of Town Service:

- The transit van service will be available for medical and/or special needs from Monday to Friday when not being used for regular service, and providing a driver is available.
- The cost for the transit van service will be a basic charge of \$10.00 plus \$.50 per kilometer, plus \$10.00 per hour for the driver, with a minimum driver charge of ½ hour.
- The transit van service will be available on Tuesday, Thursday and Saturday for use by Moose Mountain Lodge residents, with the Moose Mountain Lodge Activity Director as driver.
- Use must be booked through the Town Office.

3. Designated Drivers:

- Valerie Gallinger
- Cindy Smyth
- Town Employee
- George Anderson
- Moose Mountain Lodge Activity Director
- Ken Arndt
- Bertha Islietson
- Ray Boutin
- Don Shirley