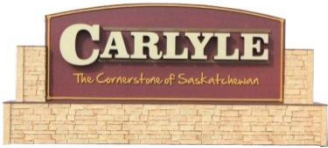


# TOWN OF CARLYLE POLICY MANUAL

<b>Policy Description:</b> Transit Van Operation	<b>TOWN OF CARLYLE</b>	
<b>Policy Number:</b> TRA 0010	<b>Original Date:</b> May 15, 2002 <b>Revised:</b> Jul. 8, 2009 Jan 18, 2012 June 2, 2021 Res. #2021 537 Feb. 5, 2025 Res #2025 040 Mar. 5, 2025 Res #2025 071	

**Purpose of Policy:** To regulate the operation of the transit van.

Passengers shall be 65 years of age or disabled and a resident of the Town of Carlyle or Moose Mountain Lodge.

1. In Town Service:

- The transit van service will be available weekly as follows:

Mondays	11:00 a.m. – 2:00 p.m.
Thursdays	9:00 a.m. – 1:00 p.m.
Fridays	11:00 a.m. – 4:00 p.m.

- The transit van service will be available to Moose Mountain Lodge for movement or residents, Moose Mountain Lodge is responsible for providing a driver for these trips.
- The cost for the transit van service will be \$2.00 per round trip within town limits.
- Requests for service are to be made at the Town Office.

2. Out of Town Service:

- The transit van service will be available for medical and/or special needs when not being used for regular service, and providing a driver is available. Contact the Town Office for availability.
- The cost for the transit van service will be a base fee of \$10.00 plus \$0.55 per kilometer, plus \$17.50 per hour for the driver, with a minimum driver charge of ½ hour.
- The transit van service will be available by Moose Mountain Lodge residents for out of town trips with an approved driver from Moose Mountain Lodge.

3. Booking:

- All trips on the Transit Van are to be booked by calling the Town Office (306) 453-2363

4. Approved Designated Drivers:

Anderson, George	Anderson, Harvey	Bain, Dawn	Benjamin, Danielle
Boutin, Ray	Dayman, Ross	Du, Arial	Hislop, Scott
Hughes, Laurie	Isleifson, Bertha	Klassen, Melissa	McCarron, Shirley
Moffat, Mary	Riddell, Norman	Shirley, Don	Steele, Dennis
Valentine, Teresa	Public Works Employees	Parks & Rec Operators	