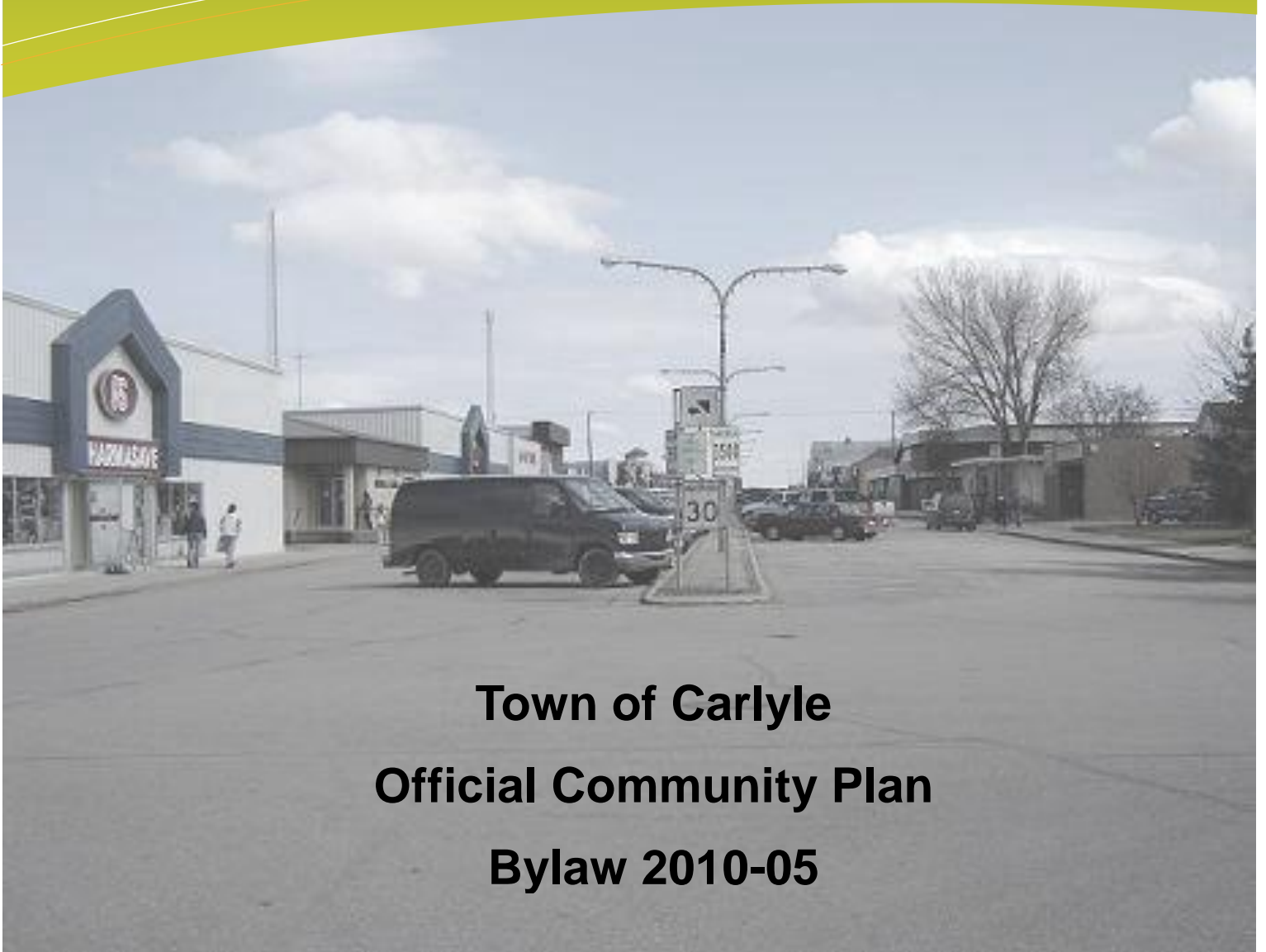


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# 2010



**Town of Carlyle**  
**Official Community Plan**  
**Bylaw 2010-05**

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# 1 Introduction

The Town of Carlyle's Official Community "Plan" (OCP) is a statement of the Community of Carlyle's vision and goals. The policies support these goals which will guide Carlyle's growth into the next ten to twenty years. The Plan will assist in prioritizing actions and decisions to both protect and improve quality of life for all Carlyle residents and will, in addition, ensure that development takes place in a sustainable, orderly, and rational manner, balancing the environment, social and economic needs of the community.

The Town of Carlyle is located in southeastern Saskatchewan, near the Saskatchewan/Manitoba border on Highways No. 9 and 13, and is approximately 200 km southeast of Regina. As with the majority of communities in eastern Saskatchewan, agriculture and the oil industry are the primary source of income for the community. Appendix "D" provides background information related to the demographics, economic dynamics, social attributes and resources of the Community.



Source: <http://ca.epodunk.com>

## 1.1 Purpose of the Official Community Plan



The **purpose** of an Official Community Plan is to provide a comprehensive policy framework to guide the physical, environmental, economic, social and cultural development of the municipality.



The Official Community Plan must deal with the following policy areas:

- sustainable current and future land use and development in the municipality;
- current and future economic development;
- the general provision of public works;
- the management of lands that are subject to natural hazards, including flooding, slumping and slope instability;
- the management of environmentally sensitive lands;
- source water protection; and
- the means of implementing the Official Community Plan.

## 1.2 Legislative Authority

The Carlyle Official Community Plan is a legal document that is required by *The Planning and Development Act, 2007*. This Plan has been established and adopted in accordance with the provisions of Sections 29 and 35 of *The Planning and Development Act, 2007*. As a statutory plan, it has been adopted by Town Council as a Bylaw after a mandatory public hearing.

## 1.3 Structure of the Plan

The Plan provides the strategic framework that will guide more detailed plans and policies. The overall objectives and policies outlined in the Plan will ensure development takes place in a sustainable, orderly, and rational manner. The Plan is broad in scope and addresses not only land use and development but also matters related to the health of the environment, the vitality of the economy and social well-being of the Town of Carlyle.

The **Vision** for the Community's future is articulated from the perspective of someone in the year 2030 reflecting on how the community has changed over twenty years. To support this vision, current social and community considerations will be highlighted.

The **Policies** of the Official Community Plan are action statements intended to address particular issues and advance the community towards its vision. Policy implementation should involve appropriate levels of consultation with the public and relevant stakeholders. As future amendments to the Plan are contemplated, consideration should be given as to how the proposed amendment conforms to the vision and themes presented in this Plan.

**Future Land Use Concept Plan:** one of the key aspects of the Plan is to provide an overall future land use and development concept for the Town. The "Future Land Use Concept Plan" (Appendix "A") illustrates general land use designations which have been determined by a number of factors including existing patterns of land use, projected land needs, resources areas, natural attributes and man-made features.



## 1.4 Interpretation and Implementation

The Plan is a long term document and, as such, the vision as set forth in this document will take many years to achieve. This has particular implications for Town Council and Administration when applying the Plan's policies in day-to-day decision-making processes. These decisions will be influenced by many factors, including:

- the need to consider both neighbourhood and municipality-wide implications with respect to any given proposal;
- the overall merits of a plan or proposal;
- the availability of human and financial resources;
- the existing municipal infrastructure and the availability/capacity of municipal services;
- specific local conditions relating to the physical, social and economic impact of a particular development;
- the impact on environmentally sensitive areas;
- the need to minimize disruptions to existing neighbourhoods; and
- market conditions and changing growth dynamics.



The decision making process must be flexible and remain open to emerging opportunities and changing conditions. However, at the same time, if the Plan's objectives and policies are to be realized in the years to come, it is important that long-term considerations become a key component in the planning and decision-making process.

The Plan is not to be utilized as a regulatory instrument to enforce the specific requirements of a development application, which is the purpose of a Zoning Bylaw. The policies and guiding principles included in the Plan are intended to provide guidance and direction in the evaluation of applications, and are not to be used to prescribe site-specific land use and/or design solutions.

## 1.5 Zoning Bylaw

The zoning controls and development standards to complement the Plan are contained in the Zoning Bylaw of the Town of Carlyle. The Town of Carlyle's Zoning Bylaw is one of the most important tools for implementing the policies of the Plan. The Zoning Bylaw establishes permitted densities, areal

**Zoning Bylaws:**  
*One of the most important tools for implementing the policies of the Plan.*



requirements, design guidelines and standards, and general rules for development. The Zoning Bylaw is essential to define the pattern of land use and development as well as meeting community design objectives.

## ***1.6 Monitoring and Review of the Plan***

This Plan is visionary in its identification of long-term community objectives. It is also a living document that can be amended to meet changing circumstances, new problems arise, and policies that are not having the anticipated effect. For these and other reasons, it is essential to monitor the 'performance' of this Plan and to amend it to keep it current and effective regularly. Therefore, Council shall review the Plan annually to ensure that the Plan's objectives and policies remain valid in view of possible changes in terms of population, employment, development patterns and market trends.



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## 2 Community Vision, Goals and Themes

The overall goal of the Town of Carlyle is to provide a high quality, safe physical environment with a wide range of social and economic opportunities. The Community believes it can grow to target population of 2,500 residents.

### 2.1 *The Town of Carlyle's Vision*

**As south-east Saskatchewan's major regional trading center, Carlyle fosters a cooperative relationship with surrounding Rural Municipalities and First Nations to promote regional economic prosperity through responsible growth management of the Town's land, community infrastructure, recreational amenities and natural resources.**

### 2.2 *The Town of Carlyle's Goals*

- A Community that sustainably provides recreational, cultural, health, and educational facilities for the region.
- Efficient and responsible growth management of land, infrastructure, and other community resources.
- An adequate supply of land for future development and expansion.
- A Community with a variety of housing types, economic activities and adequate community infrastructure to accommodate a target population of 2,500.
- A pedestrian-friendly environment with compact development, integrated sidewalks, greenways, and walkways.
- Protected environmentally sensitive areas, critical habitats and productive farmland.
- An open public participation process for area residents, property owners, and other interested groups in the preparation of any planning documents.





## 2.3 Guiding Principles

Sound land use principles are a foundation to guide action to ensure that the needs and requirements of individual land uses are met while minimizing any adverse impacts upon other land uses, road networks, other municipal services and the natural environment. Strong communities embrace the principle of shared responsibility, where citizens and decision makers are responsible for stimulating and sustaining the environment and economy and where individuals and governments are accountable for decisions and actions, in a spirit of partnership and open cooperation. These guiding principles are broad statements intended to assist decision makers as they consider the impact of their choices both locally and regionally.

### Balance of Interest and Flexibility

Planning decisions should consider and balance the interests of all stakeholders. This will involve understanding the effect of development decisions on the cultural, natural, social and economic environments. There may be situations where one interest outweighs another and trade-offs may be necessary. The Town will strive to apply this flexibility to determine an outcome that is in the best interests of the community, region, and province. The Town will negotiate fairly with developers to ensure that the cost of development is appropriately borne by those who benefit.

### Sustainability

Planning decisions should be enduring. Conservation, reclamation, rehabilitation, mitigation and prevention are all available to ensure that growth and development are sustainable. The applications of sustainable planning practices benefit everyone. The Town recognizes the importance of ensuring that the principles of smart growth, sustainable development and environmental sensitivity are embodied in all planning decisions, particularly those related to:

- a. Specific land use and development decisions;
- b. Management of the overall growth strategy; and
- c. Planning for individual areas, both old and new.

### Aboriginal Recognition

The Town is committed to working with the Aboriginal peoples of this region. The Town of Carlyle recognizes and respects the rights and responsibilities of Aboriginal people as legally defined through Treaties and *The Constitution Act, 1982*. The Town recognizes the Province's obligations within the *Treaty Land Entitlement Framework Agreement* (TLEFA) and other relevant land claim agreements. The Town recognizes the provincial legal duty to consult on actions and developments which could adversely impact Aboriginal and Treaty Right and will take part in cooperation between governments, municipalities and First Nations in land use planning and development to the mutual benefit of the parties.







## Mutual Respect

Mutual respect between stakeholders is fundamental to good planning. Differences in status, culture, traditions, social and economic views, and values must be respected when planning together to create a community. The needs and views of all people must be mutually respected as the Town and its Council works together with its citizens in the management of common resources, and the development of economic, social and environmental opportunities.

## Inter-Municipal Cooperation

Cooperative planning maximizes the use of people and limited resources. Planning in collaboration with multiple jurisdictions and sectors allows for greater access to resources, a larger resource base, shared responsibility and wealth, and increases the opportunity for growth and success across regions. Cooperation in resolving land use issues between municipalities or other jurisdictions is essential to facilitate development.

## Public Participation

Consultation is integral to good development. The Town is committed to providing opportunities for active and meaningful participation with all segments of the community. The Town will engage the community in the preparation of plans to guide land use and development, and to communicate with the public as development opportunities are considered. The Town will encourage developers to engage the public in planning-related discussions, to avoid conflict and resolve issues as they arise.

## Initiative and Enterprise

Success is achieved by combining planning with individual initiative and enterprise. Planning provides direction and timing for infrastructure development to support individual business decisions. The Town recognizes that opportunities may be missed if infrastructure is not available in a timely manner. The Town is committed to ensuring that the local land use decisions support enterprise and initiative.

## Learning and Innovation

Planning involves a process of learning and analysis. The Town accepts responsibility for gathering and processing information as it relates to development decisions. The application of innovative solutions to planning issues will be carefully considered to provide opportunities for successful development that might not have otherwise occurred.





## ***2.4 Inter-Municipal Cooperative Relations***

There are many reasons why it is important for the Town of Carlyle to establish and maintain good working relationships with neighbouring municipalities and First Nations. Cooperative relations are essential to:

- a. Ensure that planning on an inter-municipal scale is rational and inclusive of Urban, Rural and First Nations needs;
- b. Ensure the efficient, cost-effective and safe delivery of services within the region;
- c. Foster economic development within the region for the benefit of all municipalities;
- d. Coordinate the planning of natural systems; and
- e. Collaborate on responses to mutual problems as they arise.

For these reasons, the Town of Carlyle shall encourage cooperative relationships with other governments within the region, including potential sharing of services, and shall encourage the development and implementation of a regional development plan, which will include environmentally sensitive and rational land use planning for the region.

Specific agreements between the Town of Carlyle and the neighboring jurisdictions may be entered into in order to clarify the intent and implementation of service extensions. Such agreements shall include provisions that ensure no less than the full capital and operating costs of the services being provided are recovered and that the service being provided shall not place limitations on the provision of services within the Town of Carlyle, now or in the future.

## ***2.5 Land Acquisition and Annexation***

The Town of Carlyle will ensure that land acquisitions and annexations are pursued in a rational manner that is compatible with the land use pattern and growth trends in the Town.

The Town will continue to play an active role in the acquisition and development of land for any suitable development purposes and uses consistent with the Plan in order to achieve the following objectives:

- a. Facilitating orderly development;
- b. Ensuring a supply of reasonably priced land; and
- c. Complementing the activities of the private land development sector.

The Town will support the coordination with surrounding municipalities a growth strategy for the region, including procedures for land annexation, in a manner that promotes regional economic development and smart growth principles.

The Town will develop detailed regulations in the Zoning Bylaw for subdivision development, thereby allowing the opportunity for private owners to pursue subdivision development in accordance with the Plan.



## 2.6 Future Land Use Concept Plan

Land use patterns and zoning districts shall respect the Future land use potentials identified on the Future Land Use Plan, Appendix "A". These potentials incorporate properties within the Town limits, suggest future development directions adjacent to the Town, but do not project expansion or land annexation beyond Town limits.

While this map is a guiding document indicating a desirable growth pattern over the next ten to fifteen years, it is conceptually based. The realization of this phasing is largely contingent upon factors such as market forces, service expansion costs, and regional cooperation.

The Future Land Use Concept Plan identifies future land use patterns for the Town. The identification of land and their highest potential uses reflects the Community's perspective on development and provides a framework for decision making. Any development within these areas will be subject to specific zoning controls and site review.

The Future Land Uses are as follows:

<b>Residential</b>	Identified future areas for residential development, land subdivided for residential development, and land intended for future residential growth.
<b>Commercial</b>	Identifies future areas of commercial development in the central business and highway commercial district.
<b>Industrial</b>	Identifies future areas of industrial development
<b>Community Service</b>	Identifies or reserves lands for future town facilities, institutional uses, recreational uses and public works. Environmentally sensitive or municipal reserve lands will also be identified within this category.
<b>Future Urban Development</b>	Applies to land that may not be responsibly or feasibly developed without substantial infrastructure expansion or the prior development of other lands. Existing uses will be provided for; however, no additional development is permitted that may jeopardize the future development of the land for urban uses. Generally, land will be removed from this designation after completion of appropriate infrastructure and approval by Council.



## 3 Development Policies

### 3.1 General Development Policies

- .1 The Town will strive, through this OCP, to provide policies related to land use, transportation, servicing and other aspects of planning that are consistent throughout the Town.
- .2 The Town will ensure compliance with the Town's Building Bylaw to ensure that dwellings and buildings are constructed and maintained to acceptable and safe standards, as defined in The National Building Code of Canada.
- .3 Carlyle shall have a compact form, mix of uses and densities that allow for the efficient use of land, infrastructure and public facilities. The OCP will designate an adequate inventory of suitable lands to attract a broad range of residential, business enterprise, recreation, institutional, and industrial development to meet anticipated long-term need.
- .4 In managing growth, the Town will build and renew a comprehensive, integrated and long-term asset management plan so that the impact of growth will not place an undue strain on municipal infrastructure or public service facilities.
- .5 When reviewing applications for development, consideration shall be given to the proposal's conformity with this OCP. A proposal shall be denied when it is detrimental to the health, safety, general welfare of persons residing or working in the area, or incompatible with existing or proposed land uses in the vicinity.
- .6 Major deviations to the OCP design and policies shall require an amendment. The Future Land Use Concept Plan shows the general designation of land use, individual properties on the boundaries may be included in the land uses category depending upon individual circumstances particular to the area.
- .7 Appropriate development standards for the various uses relating to landscaping, signage, parking, building setbacks, and other relevant standards shall be administered through the Zoning Bylaw.
- .8 Development and new subdivisions shall be encouraged to locate where servicing and infrastructure are in place, or planned, to support the intensity and type of development. Development shall minimize the potential impact to drainage, landscape or other natural conditions and shall be required to mitigate on and off-site impacts.
- .9 Cumulative effects, land fragmentation, best management practices, innovative procedures, development phasing, route modification, alternative construction techniques and impacts on municipal servicing shall be considered when reviewing all developments.





**.10** Rezoning proposals for development will be considered based upon the following criteria:

- a. impact on surface and groundwater;
- b. cost effective relative to the provision of services;
- c. sewage disposal impacts and pollution potential;
- d. integration with natural surroundings and adjacent land uses;
- e. provision of green space and trails;
- f. provisions for public safety; and
- g. other criteria which support a sustainable community.

**.11** Roadway and pedestrian linkages between the Town Centre and peripheral areas are identified in Reference Maps A and B, in Appendix "C", to ensure multiple modes of movement including pedestrian, bicycles and vehicles, are provided with safe and efficient circulation.

**.12** Public Safety and Health requirements shall guide all development. The Town shall ensure that Emergency and responsiveness plans are current and reflect changes in land use or activities.

**.13** Activities that generate litter, unacceptable noise, air emissions, dust, liquid and solid hazardous wastes, or that store regulated quantities of hazardous materials shall be strictly regulated and, if permitted, shall be located well away from residential uses and other natural or developed features or areas where residents may be impacted by pollution.

**.14** Vacant properties and open space areas outside maintained parks shall be kept free of litter and debris, abandoned vehicles, derelict structures, polluted soil, groundwater, and other pollution and nuisances.

**.15** Development shall be integrated with the natural surroundings and should complement the surrounding community design, landscape and vegetation. Existing trees and vegetation shall be retained where possible and incorporated into site planning. A variety of native trees and vegetation shall be encouraged to minimize maintenance and water use.

**.16** Agricultural holdings within the Town's boundary shall be encouraged to protect the natural and economic value of their soils. Topsoil shall be retained, where possible to provide a rich basis for site planting and landscape development.

**.17** Development shall not deplete or pollute groundwater resources within the Town. Permeable surfaces shall be maximized to reduce storm water runoff and recharge groundwater aquifers. Saskatchewan Watershed Authority or a qualified engineering professional shall be utilized as a source for technical advice to assess the impact of a development on groundwater resources in order to protect aquifers and their supply.

**.18** Sustainable Policies and sustainable building design criteria such as the use of alternative building methods, recycled building products, renewable energy sources, solar orientation, innovative waste water and water reduction strategies shall be promoted. Building materials and construction methods that conserve energy and reduce long-term operating costs shall be encouraged

**.19** Development and subdivision plans that offer design features such as alternative energy sources, innovation in health, or environmental responsibility shall be encouraged where they are consistent with OCP policies. Facilities and activities that encourage or enhance energy efficiency, waste reduction, re-use, or recycling of wastes shall be accommodated.



### 3.2 Social and Cultural Priorities

The Town of Carlyle has a broad range of services and businesses to support the residents of the community. Health care services are provided by the Sun Country Health Region. Carlyle Medical clinic is operated by a team of one physician and two nurse practitioners within the Town. The Health Recruitment committee is actively seeking the services of another physician to work as part of the primary health provider team. Maintaining medical service is important to the social and economic functions of the community and is a primary concern for the Town. There is an Optometrist and Dental Clinic in town. Ambulance services are provided by Supreme Ambulance. There is concern by the Community over the status of the hospital in nearby Arcola which recently had a reduction in services. Hospital and Emergency Out-Patient services are available within a 80-110 km range with hospitals located at Estevan and Weyburn.

School enrolment has remained relatively stable with little need for expansion. Presently, there are 235 elementary school students and 190 high school students. Enrolment is expected to remain stable or rise over the next decade, given the increase in younger families locating within the Town in recent years. Schools provide a dual role in providing education and as a venue for recreational and social events. Therefore, there may be opportunities for joint sharing of facilities with the Town. Carlyle's recreational amenities include the Arena skating and curling rink, a Leisure Centre, Carlyle Lions Park and Camp Grounds, a golf-course, fitness gymnasiums and sports fields.

Carlyle also has a number of community halls: Civic Center, the Memorial Hall, the Legion Hall, the Curling Club, Falco Place. The Cultural venues in the town range from Cornerstone Theatre Inc, Rusty Relics Museum to the Public library. The Community has four Places of Worship.

#### OBJECTIVES:

- To provide opportunity for community engagement and participation on a multitude of issues.
- To ensure that all developments are built safely, with accessibility in mind.
- To encourage the concentration of social and cultural activities in the Town centre.
- To identify social needs and assist with or provide options for planning service delivery.
- To continuously strive to improve the social well-being of all Community residents.
- To identify and conserve to the extent feasible, the best elements of the Town's cultural heritage.
- To prioritize projects which promote local interest in Carlyle's culture, heritage attributes and identity.
- To encourage partnerships among community interest groups and businesses to promote the Town's cultural assets throughout the region.





## Social and Cultural Policies

- .1 The Town will strive to enhance local communication through an open and inviting process that brings the public together with municipal officials including regular reports to the community and forums allowing public participation in research debates.
- .2 The Town may establish adhoc advisory committees to solicit input on social, cultural, economic, and environmental issues and to provide a local public process that prioritizes community projects when opportunities for community development arise.
- .3 The Town will advocate for the integrated planning and provision of services, programs and facilities on a cooperative basis, involving appropriate agencies, groups and individuals to achieve accessible, appropriate, and flexible service provision for all residents irrespective of their physical, economic, social or cultural characteristics.
- .4 The Town will ensure all developments are safe, accessible to all and are conducive to social interaction by encouraging barrier free access design and locational considerations.
- .5 The Town will identify social needs and plan service delivery by working with government departments, non-profit agencies, or by forming partnerships to address social needs on an on-going basis to:
  - a. identify and pursue the programming needs for youth, seniors and families through community input, and
  - b. promote social inclusion which requires that housing affordability and choice are made a priority in order to stabilize family and community life.
- .6 Residents shall be given the opportunity to pursue community building initiatives with appropriate support and encouragement when planning community services, programs, facilities, neighborhood environments or other matters that affect their quality of life.
- .7 The Town will ensure development enhances the physical, social, and cultural well-being of residents through support for the arts, culture, recreation, library, fire, police, education, social programs and health services to meet present and future needs.
- .8 Residents shall be given the opportunity to pursue community building initiatives with appropriate support and encouragement when planning community services, programs, facilities, neighborhood environments or other matters that affect their quality of life.
- .9 The Town shall collaborate with other organizations and jurisdictions to provide services that complement training or educational opportunities to attract employees to quality employment opportunities in Carlyle.
- .10 The Town will cooperate with community stakeholders to identify and continually assess the significance of historic, cultural sites and special areas within Carlyle.







- .11 At the request of owners and in accordance with *The Heritage Properties Act*, significant historic sites and architectural features shall be designated as heritage properties and suitably recognized.
- .12 Existing heritage resources should be protected from incompatible or potentially incompatible land uses, which may threaten their integrity or operation.
- .13 The Town will work with community stakeholders to identify and assess the importance of natural, heritage sites and areas by encouraging partnerships amongst urban and rural municipalities to identify and promote the heritage and cultural assets of Carlyle and the region.

### **3.3 Environmental, Resource and Flood Plain Management**

The Town of Carlyle boasts a healthy, aesthetically pleasing environment. The Town is committed to ensuring the long term vision of sustainability and will integrate the natural landscape into the plans for the community. A clean and attractive community is important for local citizens and is instrumental in attracting new residents and maintaining community aesthetics.

Managing local environmental resources such as the natural sloughs and creeks, trees and natural vegetation are important in protecting the local environment. Minimizing development impacts on these areas will need to be considered in future planning. The creek provides the main avenue for storm water drainage. The Town is aware that significant development and increase in area runoff can overload the capacity of the creek to handle storm water.

The Town will encourage preventative approaches to environmental problems, encourage environmental remediation of contaminated sites, and encourage conservation of energy resources. Working with organizations involved in environmental management is equally important.

#### **OBJECTIVES:**

- To provide an environmentally safe, sustainable and visually pleasing community.
- To ensure ecosystems are healthy.
- To provide safe and reliable drinking water.
- To protect wildlife habitat, wetlands, trees and important natural vegetation in the community.
- To protect development from flooding and hazards to persons and property.
- To minimize the short and long term environmental and economic costs of the Town's waste management.
- To promote the provision and maintenance of a healthy, viable urban forest in all areas of the Town.



## Environmental, Resource and Flood Plain Management Policies

- .1 The Town of Carlyle is committed to environmental leadership to conserve, protect, and improve the environment for the benefit of Carlyle and the region.
- .2 The Town is committed to the protection of ground and surface water, public health, property and the environment through the use of water management programs and public education programs.
- .3 The Town will strive to provide advanced wastewater treatment and storm water management, to the greatest extent possible including the increased use of storm water detention areas to lower the risk of flooding.
- .4 Wetland areas along the creek will be protected, enhanced, and integrated with recreational use and open space development.
- .5 Future development will not alter the configuration of natural areas other than by the addition of appropriate structures to enhance the use of the site (such as walkways, pedestrian bridges, boardwalks and retaining walls).
- .6 The Town will take the lead to implement and continue research on the extent of all water wells (aquifers) to determine capacities for future town growth.
- .7 The Town will promote water conservation through public education and metering programs;
- .8 A healthy stock of urban trees will be maintained by controlling the transmission of diseases affecting trees in the community.
- .9 New subdivision design near the creek will have regard to safe building elevations above 1:500 flood hazard levels. The Zoning Bylaw will control development in flood hazard areas in order to protect land water resources and ensure public safety.
- .10 The Town will work with organizations, agencies and adjacent municipalities in providing and enhancing effective waste management and environmental protection. The Town will support the proper management and safe disposal of domestic sewage, solid and industrial wastes.
- .11 The Town will assist the appropriate agencies to identify contaminated sites that may exist in the community and cooperate on the development of appropriate mitigation plans for those sites.





### 3.4 Residential Development

The Town of Carlyle is a very desirable place to live, providing alternate residential lifestyles to those typically found in the rural areas or in cities. The growth in both the economy and the population of the Town has increased demand for a variety of residential housing types that accommodate a range of lifestyle choices, incomes, and service needs. The Town has been experiencing a significant increase in the demand for housing from people who are seeking affordable housing options. At the same time, there has been a considerable increase in the number of senior citizens due to demographic patterns and retirement from rural areas. There has been increased interest in a greater variety of housing types including townhouses and apartments.

The Town is committed to effectively managing its growth so that residential development continues to contribute to an orderly settlement pattern and compliments the character of the community. Plans have been completed for the creation of 77 lots within the existing service area and will provide a sufficient amount of lots for the next five years. It is likely that additional lands will need to be made available and primary services further developed in order to support continued growth.

#### OBJECTIVES:

- To diversify the supply and emphasize choice when providing a full mix and range of housing types that respond effectively to the needs of different incomes, ages, and interests.
- To ensure that buildings are constructed and maintained to acceptable and safe standards.
- To provide for the development of affordable housing at a level appropriate to the demand.
- To encourage the development of assisted living projects for seniors in locations near the Town Centre or in proximity to amenities and institutions.
- To integrate special needs housing into existing areas.
- To encourage the infilling and redevelopment of presently vacant or under-utilized lots to maximize use of existing municipal services.
- To avoid possible land use conflicts between residential uses and incompatible, non-residential uses.
- To encourage residential development that is energy efficient.
- To encourage adaptive reuse and restoration of heritage buildings as a residential option.



## Residential Policies

- .1 The Town will define suitable future residential development areas, identify a servicing and subdivision sequence of development and to ensure that new residential development is consistent with the Town's long-term infrastructure plans.
- .2 The Future Land Use Concept Plan will provide for the development of residential and compatible land uses to accommodate a variety of housing forms provided for within the Zoning Bylaw.
- .3 When planning new residential areas or rezoning portions of land for residential use, the proposed development shall have regard to:
  - a. Compatibility of adjacent land uses;
  - b. Avoidance of environmentally sensitive and/or hazardous areas;
  - c. The ability of the town to provide cost effective municipal services;
  - d. The impact on financial and capital planning by the Town of Carlyle;
  - e. Zoning, subdivision design, street layout, and site planning;
  - f. The use of natural topography and drainage patterns to minimize the cost and risks associated with storm drainage; and
  - g. Provision of dedicated lands pursuant to *The Planning and Development Act, 2007*.
- .4 The Town may acquire and subdivide land for residential purposes where there is a need to expedite land for future expansion.
- .5 Redevelopment and infill residential development will be supported to maximize the use of existing infrastructure and services.
- .6 Residential building construction will be regulated by the Town's Building Bylaw to ensure a high quality of housing consistent with *The National Building Code of Canada*. The safe construction and maintenance of dwellings, along with the certification of mobile and modular homes to meet safety standards, is important to the town.
- .7 The Town shall support affordable housing by:
  - a. Identifying appropriate locations for its development
  - b. Assisting in the development review process
  - c. Participating in affordable housing projects where appropriate and within financial capabilities.





- .8 Condominiums, a type of ownership which provide for a number of individually owned units with shared common property, will be encouraged. Overall density will not exceed that of other forms of multi-parcel residential development.
- .9 Higher density housing in order to improve the sustainability of the community and to meet the market demand. Such development must be appropriately located within proximity to local services, communal open space, and commercial facilities.
- .10 Multi-unit dwellings will be encouraged on sites that are considered to be compatible with adjacent residential development, having regard to suitable street and vehicular access and as regulated by the Zoning Bylaw.
- .11 Mobile homes shall be accommodated when they can be effectively integrated with other types of dwellings within the town. Mobile homes will be regulated by the Zoning Bylaw and must meet the requirements of the Canadian Standards Association.
- .12 RTM (ready-to move) homes and Modular housing forms are suitable within any residential area if constructed to resemble neighbouring dwellings. These newer forms of prefabricated dwellings are required to meet the construction standards of *The National Building Code of Canada*.



### 3.5 Commercial Development

The Town recognizes and values business development as vital to strengthening the character of the community and as a way of inspiring and attracting residents to live, work and play within the Town. The development and diversification of business is important to the economic stability and long-term viability of the Town as a local focal point of commerce. To this end, there is a need to maintain a strong commercial core for the benefit of existing businesses as well as to provide opportunities for the growth of a variety of new commercial land uses. Business expansion should endeavour to concentrate retail uses in the core and be of a scale and character that complement the existing land use patterns of the Town.

There must also be consideration of how future development will occur in the central business area with regard to existing single detached dwellings. With limited land for expansion of the commercial core and a high demand for single detached development, there is a concern that low density development may restrict commercial development in the core, which is not desired.

Home based businesses can contribute to the services and character of an area, providing they are compatible in size and appearance with adjacent residential uses. Accommodating home based business can benefit the community by creating employment opportunities and by providing enhanced services. The Town recognizes and is confident that home based businesses make a valuable contribution to the business economy. The Town is committed to ensuring that any issues related to competition or nuisance will be addressed through appropriate zoning regulations.

#### OBJECTIVES:

- To develop and promote a vibrant, attractive and strong downtown business core/district that functions as the heart of the community and the hub of commercial business.
- To provide for increased density of development in and around the commercial core.
- To encourage diversification and development of new businesses.
- To support business development that maximizes the use of existing infrastructure and reduces the need for road development and servicing upgrades.
- To ensure an available supply of land for commercial development.
- To encourage multi-unit development in residential areas adjacent to the core
- To provide opportunities for 'live up, work down' mixed use development with ground floor retail use.
- To enhance the physical appearance and economic vitality of the downtown area;
- To promote town beautification and character through landscaping, street-scaping, and public amenities.
- To provide for home based businesses that are compatible with the residential area.





## Commercial Core Policies

- .1 The Town shall promote economic development and competitiveness by providing for an appropriate mix and range of employment (including industrial, commercial and institutional uses) by ensuring the necessary infrastructure is provided to support current and projected needs.
- .2 Land shown as commercial core area on the Future Land Use Concept Plan identifies the location for future retail and other core commercial uses.
- .3 The Town will continue to consult with individuals, business owners and organizations in Carlyle to identify initiatives that would encourage businesses and enterprises to locate in the Town Centre.
- .4 The Town core will be prioritized as a location for retail activity, professional services, government functions and cultural activities within Carlyle to improve “downtown” options and experiences.
- .5 The Town will support the development of community facilities in and around the core commercial area. These facilities will complement the commercial uses, serve residential development in the area, and provide a stimulus to bring people to the commercial core day and night.
- .6 Council will promote the Town as a place for new businesses and partner with the South East Enterprise Region and other regional agencies to market these opportunities.
- .7 The Town may facilitate development in the central commercial area through the purchase or exchange of land, on a case-by-case basis, within the Town’s financial capability.
- .8 Any expansion of the central business area will be based on maintaining a continuous retail commercial area with regard to existing and adjoining land uses.
- .9 The Town may consider redevelopment of residential properties for high density and seniors’ residential projects within or adjacent to the core business district.
- .10 The Town recognizes existing residential uses in the Town Centre, however, will encourage the gradual conversion of these low density sites to high density residential and/or commercial uses.
- .11 Any application in this area for rezoning from residential to a commercial district will be considered.
- .12 The Town will not support the re-zoning of commercial areas to residential, other than for higher density residential development.
- .13 Approval of a single-detached dwelling development will be considered when it is for the re-development of an existing one unit dwelling only. Single-detached dwellings located in the core business district will be accommodated as a discretionary use in the Zoning Bylaw.







## Home Based-Business Policies

- .14 Home based business is an important element in enhancing commercial enterprise and overall economic development in the community, and will be accommodated wherever possible.
- .15 Home-based businesses may be accommodated provided that they are clearly secondary to the principal residential use of the dwelling unit, are compatible with and do not change the character of the surrounding residential area and are not of a size, scale or use that would affect the viability of established commercial areas.
- .16 The Zoning Bylaw shall specify development standards for home-based businesses.
- .17 Home based businesses will be required to comply with the Town's Building Bylaw and *The National Building Code of Canada*.

## 3.6 Highway Commercial Development

The development and diversification of business is important to the economic stability and long-term viability of the Town as a local focal point of commerce. To this end, there is a need to provide for commercial uses that require large sites and highway or arterial road access along the service roads next to Highway #13 and Highway #9. Land within the Town with highway access is limited and is considered to be most suitable for highly-visible businesses devoted to the travelling public.

There is a need to identify areas suitable for future highway commercial development. The Town desires that all highway commercial development should meet minimum aesthetic requirements. Commercial expansions shall provide an attractive and functional linkage with highway commercial development at the entrance to the community and should improve the visual appearance of the entrance into town. Light industrial and storage uses should be located in areas further from the highway rather than immediately adjacent to the highway.

### OBJECTIVES:

- To allocate land and encourage new development of land for highway commercial uses along the highway.
- To support future highway commercial development within the Town's financial and servicing capabilities, that meets the overall objectives for commercial development.
- To encourage a visually appealing highway commercial area.
- To encourage light industrial and storage uses to locate in less visible locations.



## Highway Commercial Policies

- .1 The area shown as highway commercial on the Future Land Use Concept Plan identifies the location of future highway commercial development.
- .2 Highway commercial areas shall provide high-profile vehicle and transportation-related goods and services which complement and support the commercial viability of the Town core.
- .3 A wide variety of lot sizes will be provided to ensure the availability of land for a broad range of commercial activities. Commercial areas shall be provisioned with adequate infrastructure that can accommodate these developments in a timely, economical and environmentally sustainable manner.
- .4 Highway commercial will generally include uses serving the travelling public, require good vehicular access, highway exposure, and be larger sites. Service and retail commercial uses may be accommodated to provide a degree of flexibility as regulated by the Zoning Bylaw.
- .5 New highway commercial development requiring rezoning of land will be evaluated based on the following factors:
  - a. Consistency with the future land use concept plan and any concept plans
  - b. Site planning and land use compatibility with existing development
  - c. The development complements the Town's commercial sector
  - d. The capacity of the Town to provide efficient and economical municipal services, at a cost that can be borne by the development
  - e. Provision for safe movement and integration of vehicular traffic on local streets and with controlled access to the highways.
- .6 To facilitate highway commercial development, the Town may acquire land for resale or development through purchase or exchange.
- .7 Appearance standards that improve the visual appearance when entering Carlyle may include landscaping, signage, or screening shall apply to lands near these entryways.
- .8 The Town will promote and maintain an aesthetically pleasing highway commercial district controlled by development guidelines and regulations provided in the Zoning Bylaw. Uses that do not contribute to an attractive highway commercial area will be encouraged to locate within the light industrial area away from direct highway frontage.
- .9 Residential development will be discouraged in the highway commercial area.





### 3.7 Industrial Opportunities

The Town recognizes and values business development as vital to strengthening the character of the community and as a way of inspiring and attracting residents to live, work and play within the Town. The development and diversification of business is important to the economic stability and long-term viability of the Town as a local focal point of commerce. To this end, there is a need to support the industrial sector as a key element for promoting diversification and creating new employment opportunities.

Industrial land uses are concentrated in two areas: east of 8th Street West and immediately west of Highway #9, south of Carlyle Avenue. The common industrial uses include outside storage of industrial/construction equipment, outside storage of products and materials, industrial operations with limited servicing requirements, and warehousing. The area along Highway #9 is not able to be serviced with sewer at the present time. Therefore, development will require septic tanks in this area, until such time as the Town is able to install a sewer line.

#### OBJECTIVES:

- To attract new industrial and manufacturing operations in support of diversifying the local economy.
- To identify areas for long range future industrial development and ensure there is sufficient industrial land available for primary, secondary and service industries.
- To cooperate with senior levels of government, the South East Enterprise Region and business organizations to promote and develop industrial and related service activities in Carlyle.
- To accommodate future industrial development with a planned industrial park to provide a sufficient supply and variety of parcel sizes and servicing levels to attract a diverse range of industry.
- To ensure that industrial activity does not impact negatively on the attractive character of the community or the natural environment, including groundwater resources.

#### Industrial Policies

- .1** The approximate amount of land required for industrial development to meet anticipated needs over a period of at least ten years is shown on the "Future Land Use Concept Plan" which is attached to and forms part of this Official Community Plan. Industrial development shall proceed in an orderly and continuous manner.



.2 Council will promote the community as an area for new industrial development in cooperation with regional agencies, other municipal authorities, the commercial and industrial service industries and local First Nation communities.

.3 Future industrial subdivision and development will be considered based on:

- a. the site shall have direct and approved access to a major public road system;
- b. the land use compatibility with existing development;
- c. the development shall be not have adverse impacts on groundwater;
- d. it shall not detract from the visual attractiveness of the area; and
- e. the ability of the Town to provide efficient and economical municipal services.



.4 Industrial areas shall be provisioned with adequate infrastructure that can accommodate these developments in a timely, economical and environmentally sustainable manner. The Town encourages the development of various industrial lot sizes and servicing levels, including fully serviced and lightly serviced parcels (water only).



.5 Industrial development shall be directed to lands readily accessible to existing transportation infrastructure to provide for efficient transportation and shipping operations. Industrial and associated commercial development shall be encouraged to cluster into nodes along established and future transportation interchanges.



.6 Care shall be taken in the siting of industrial uses that normally create very significant land use conflicts with regard to noise, vibration, smoke, dust, odor or potential environmental contamination. Such uses shall be encouraged to find a location that maximizes separation from residential areas and shall be visually screened or otherwise buffered to protect adjacent land uses.

.7 Industrial development area requiring only rudimentary services may be considered and supported within the general Carlyle region and in consultation with other rural municipalities. Light industrial and warehousing style developments including big box retail outlets will be encouraged to use the light serviced areas.

.8 Where necessary, the Town may acquire land for industrial development through purchase or exchange.

.9 The infilling of vacant industrial land or expansion of developed areas will be encouraged.

.10 Use-specific industries that exhibit a potential level of hazard or environmental impact which can only be mitigated through special separation shall be located according to the separation distances outlined by the appropriate provincial agencies. Industries considered hazardous due to the transport, handling, bulk storage or use of hazardous materials shall be discouraged.

.11 A broad range of industrial and service uses will be accommodated in industrial areas. Development standards will be established in the Zoning Bylaw for land designated for industrial use along the highway in order to promote aesthetically pleasing development.



### 3.8 Community Services

In order to fulfill the Town's commitment of being a community that provides for a variety of lifestyle choices, it must provide for a variety of public and community services. These services are utilized by existing and new members of the community and provide recreational benefits to the surrounding rural areas as well. The Town believes that providing access to a variety of community services is important in maintaining the quality of life for all of its residents. Education and library services, health and home care, social services, and housing for seniors are examples of services that are important to the community. While the Province of Saskatchewan provides many of these services through local boards, the Town can support the development and integration of these public services by coordinating them with new residential development.

Maintaining park space and assisting in the provision and programming of recreational facilities is an issue to the community. The Town assists a number of groups and agencies in the delivery of recreational services to the community. Increasing operating costs and a growing interest in individual recreational activities is impacting the ability of the Town to provide appropriate recreational services. The Town will continue to negotiate joint use agreements with the surrounding Rural Municipality of Moose Mountain No. 63 with regards to contributions towards and use of common facilities.

The Town is committed to ensuring that the community is adequately protected and responsive in the event of an emergency. The Town cooperates with neighbouring municipalities to provide fire protection for the community and surrounding areas. Protective services include fire, the Royal Canadian Mounted Police, ambulance service and other emergency measures. Fire protection is provided by volunteer fire fighters under the direction of a volunteer fire chief. Existing equipment is reasonably up to date. An Emergency Measures Coordinator has been appointed, and an Emergency Prepared Plan has been adopted by Council.

#### OBJECTIVES:

- To support community service delivery agencies in the provision of services, and where appropriate, to assist in programming of services to the public.
- To work in cooperation with other municipalities and other service delivery agencies and in the joint provision of services.
- To encourage the coordination and integration of community facilities where appropriate.
- To provide park and outdoor recreation space that meets the diverse needs of the community.
- To ensure protective services and appropriate emergency preparedness for the Town and region.
- To continue to provide open space for parks, greenways, as well as active and passive recreation.





## Community Service Policies

**.1** The Town will work with service delivery agencies, other municipalities, First Nations communities and other jurisdictions by:

- Participating in activities enhancing the delivery of services
- Assisting in site planning for public service uses
- Ensuring infrastructure development that supports public service uses
- Supporting, as appropriate, the joint use of community facilities as a means of providing cost efficient services to the public
- Accommodating public service development in appropriate locations in the community compatible with existing land use as may be permitted by the Zoning Bylaw
- Entering into collaborative inter-municipal or inter-agency agreements.

**.2** Proposed Community service developments will be evaluated based on their location, site layout and proper vehicular access, the compatibility of land use, and the provision of adequate municipal services.

**.3** The Town is involved in a number of inter-municipal initiatives that focus on a cooperative approach to providing cost efficient and effective services (fire protection, recreation, health care, emergency services). The Town will continue to work in partnership with other jurisdictions, First Nations communities and other agencies as a means of providing and sharing services effectively and efficiently.



**.4** The Town will monitor the adequacy of institutional services and strive to recognize and respond to the needs of a growing community. The Town will work with various community groups and organizations to determine these needs and the best methods to provide and maintain needed community facilities.



**.5** The Town will ensure that adequate land and buildings are made available to a full range of institutional, public and community services. The development of institutional, recreation or cultural facilities shall be encouraged to locate where services can be shared or have a joint use.

**.6** When possible, social and cultural institutions will be encouraged to locate in or close to the downtown area in order to promote accessibility and support revitalization efforts.

**.7** Institutional uses may be located in any district in the Plan area based on individual merit, adequate services and compatibility with surrounding land uses.



**.8** Neighbourhood-oriented institutional uses such as schools, churches, day care facilities may locate within the neighbourhood area they serve. These uses will not require an amendment to the Official Community Plan in order to be situated within a Residential, Industrial, Commercial or Future Urban Development area.



- .9 Fire fighting requirements will be considered as a part of every rezoning application, subdivision review and servicing agreement.
- .10 The Town will continue to maintain and improve park, playground and open space development. Cash-in-lieu of land dedication will be utilized to maintain and enhance improvements to municipal reserve lands.
- .11 The Town will be implementing water and energy conservation measures in public parks and collecting cash-in-lieu of land dedication in all new developments that do not require the creation of public parks, pathways or new community amenities.
- .12 Strategies will be developed for the conservation of water in maintaining parks and open spaces, including, but not limited to: hard landscaping, xeriscaping and controlled water techniques to reduce water consumption, Indigenous vegetation and drought resistant trees and the dedication of land in natural low areas and drainage swales.
- .13 Community beautification will be a focus in developing and maintaining public spaces with particular attention to maintaining aesthetically pleasing entrances into Town.
- .14 The Town supports the preservation and integration of natural watercourses and wetlands into the storm draining plan and the natural park system in Town. An open space management plan will be developed for the creek area.
- .15 Every subdivision servicing agreement will fulfill the requirements for dedicated lands regarding recreational and park space.
- .16 Where there is subdivision of land, any area that is determined to be hazard land will be designated as environmental reserve in accordance with *The Planning and Development Act, 2007*. In new residential development, developers will meet the requirements for the dedication of municipal reserve areas for park space and the designation of environmental reserve.
- .17 Where cash-in-lieu is taken, the money may be used to purchase municipal reserves, particularly where the land can also be used for storm water management or for expansion and development of public reserve and environmental reserve as needed in other areas. Cash-in-lieu funds will be placed in an account separate from other municipal funds.
- .18 Dedicated Municipal reserve lands are to provide sports playing fields, passive recreational area used in conjunction with open space associated with existing natural features and community park space that complements the adjacent schools.
- .19 In commercial and industrial subdivisions, developers should consider that dedicated lands provide an extension to residential area parks and pedestrian connections to those parks and extensions to environmental reserve areas related to the creek, and drainage swales for storm sewer in conjunction with park development.
- .20 Development standards will be provided by the Zoning Bylaw.





### 3.9 *Public Utilities*

Providing a safe supply of potable water is essential. The water treatment plant consists of a raw water source, treatment and distribution equipment, building and reservoir. The Town utilizes groundwater as its drinking water source. It receives its raw water from four wells, located near the water treatment plant. The Town has located another well, and is expanding and upgrading the water treatment plant and reservoir, as the existing system operates at capacity, especially during the summer months. Council has implemented water conservation measures to increase the efficiency of the system and extend the period of time before expansion becomes crucial.

The sanitary sewage system is generally in good condition with no major problems. The sewage lagoon is in need of upgrading and expansion to meet the needs of the growing community. Solid waste collection is provided by a commercial contract. Recycling initiatives are being implemented to assist with extending the life of the landfill. The Town has implemented automated solid waste disposal solution.

Storm water is accommodated by a surface water draining system that terminates in the drainage ditch. Ensuring proper grading and sloping of roadways is necessary in providing for a low cost and effective surface storm water drainage system.

Gas, power and communication facilities are well established in the community. The capability of extending services and the location of these facilities are important with regard to future development. The phasing of future development is being planned to maximize the existing infrastructure and take advantage of the existing efficiencies.

#### **OBJECTIVES:**

- To provide for the orderly development of municipal and provincial utility infrastructure in conformance with local land use policies and environmental regulations.
- To promote redevelopment strategies such as infill development, rehabilitation and restoration;
- To maintain an appropriate service level of all utilities in order to ensure that the potential for growth is not adversely affected.
- To minimize utility and infrastructure costs to the Town in areas which present special servicing problems.
- To provide an acceptable level of solid waste collection and disposal that is economical and environmentally safe.
- To increase public awareness and support recycling programs, energy conservation, and water conservation to reduce waste and extend the service capacity of municipally owned infrastructure.



## Public Utilities Policies

- .1 The planning, phasing, and development of water and sewer services will be based on:
  - a. conformance with environmental regulations;
  - b. the demand for services and the need for upgrading;
  - c. the financial resources of the Town of Carlyle;
  - d. the logical extension of existing services; and
  - e. growth trends.
- .2 The Town will investigate opportunities for grants or conditional funding from other levels of government, and will negotiate appropriate servicing fees for new development to ensure that existing ratepayers are not responsible for subsidizing future growth.
- .3 The Town of Carlyle will not support the extension of town water or sanitary sewer lines to rural uses. A possible exception to this general principle would be development that must locate in rural areas due to specific location requirements or special characteristics.
- .4 Where development proceeds and Town utility services are available, the Town will require connection to Town utility services system.
- .5 All subdivision or development within new areas will require a storm water analysis in order to determine the need for storm water retention areas.
- .6 The Town will work towards increasing public awareness of conservation, recycling, and reduction of waste through communication with community residents.
- .7 The Town will investigate the cost/benefit of recycling and other waste management reduction programs, including waste sorting and blue boxes.
- .8 The Town will continue to cooperate with provincial and private agencies in providing a high level of gas, power, and communication services to the community and region.
- .9 The Town will work with provincial agencies in establishing future routes for utility lines with regard given to future community development plans and protection of the natural environment.
- .10 For the subdivision of private land, the proponent will generally be responsible for all costs associated with providing municipal utility services through a servicing agreement.
- .11 The Town will encourage development that effectively utilizes existing utility infrastructure and does not place an excessive burden on Town utility services.





### 3.10 Transportation

The Town is dedicated to promoting not only an efficient, but a safe, vibrant and pedestrian-friendly community that contains streets, sidewalks, and pathways that accommodate the needs of the citizens. The Town has made planning for and maintaining safe highway access to areas slated for future development an objective. Currently, there is no pedestrian circulation or pathway plan for the Town.

The Municipal Airstrip is receiving renewed interest as a regional transportation link, and exploring potential economic opportunities and social benefits for the Town and region.

#### OBJECTIVES:

- To provide adequate, efficient and safe vehicular and pedestrian transportation routes to serve the existing and future needs of the Town.
- To plan for the expansion of major street systems in Town growth areas.
- To work with appropriate agencies in establishing safe vehicular access points from provincial highways to commercial, industrial and residential areas of Town.
- To ensure that road design permits safe and convenient vehicle, pedestrian and bicycle circulation.
- To improve the Municipal Airstrip as a regional transportation link and to promote its potential economic benefits.

#### Transportation Policies

- .1** The Town will implement a program of street maintenance and upgrading. The Town will continue to undertake programs to complete paving of the street systems, subject to approval of the local improvement programs by the property owners.
- .2** Street classification of local, arterial and collector streets should be established in order to promote orderly and efficient street systems. Control of access points and/or provision of service roads may be required in some instances.
- .3** New roads will be planned and constructed with regard to land use and provision of suitable access. The Town will acquire property for road right-of-ways through dedication or an agreement for purchase at the time of development or redevelopment of property.
- .4** Developments will ensure safe access and egress from adjacent roadways without disrupting their transportation function by locating: on service roads adjacent to highways, on municipal streets, roads or at existing intersections.



- .5 New subdivisions will be required to enter into a subdivision servicing agreement and all road and sidewalk construction must meet Town requirements. Any future subdivision shall provide for the general alignment of arterial and collector routes identified in the Transportation and Utilities Map, or any adopted concept plan.
- .6 All new subdivision development or redevelopment should provide rights-of-way of sufficient width to accommodate alternate forms of transportation to the automobile.
- .7 The Town will consider undertaking a study for developing a pedestrian circulation plan and pedestrian pathway system.



- .8 The Carlyle Municipal Airstrip shall be promoted as an enhancement of Emergency Response services by providing capacity to respond to life-saving emergencies and natural disasters.
- .9 The approach to the Airport shall be protected from incompatible or potentially incompatible land uses that may adversely impact their operation and/or endanger public safety.
- .10 The encroachment of incompatible land uses near the airstrip shall be prohibited in order to provide for long-term airport safety and noise mitigation. The Carlyle airstrip will be protected from uses that may generate excessive amounts of smoke or dust, create electrical interference or may attract birds. These uses are not to be located within the take off and approach zones of the airstrip.
- .11 The Zoning Bylaw will establish a separate zoning district to regulate development in the area around the Town of Carlyle Airstrip.

### ***3.11 Municipal Expansion and Rural/Urban Fringe***

The majority of the land in Carlyle is subdivided and developed. Therefore, expansion outside the present limits will be necessary to allow for future growth. New development outside the Town's boundaries may have an impact on the future development of the community and consequently there is a need to identify potential future development areas.

Agricultural land surrounds the Town. The Town sewage lagoon is located to the south. The Town is interested in working with the Rural Municipality of Moose Mountain #63 to develop plans that support the continuation of agriculture and agribusiness ventures, but also provide for the expansion of the Town and the future services which will be of benefit to the rural community. A strong working relationship needs to be developed with the RM to ensure that the future development interests of both local governments are protected and land use conflicts are avoided or jointly addressed.



### OBJECTIVES:

- To properly manage land use, development and subdivision along the rural-urban fringe in order to minimize land use conflict with the neighbouring municipality.
- To amend the Town's jurisdictional limits based on current and future needs and to provide for orderly development of land uses and services.
- To consult with adjacent municipalities on land use matters and development proposals located near the fringe areas of the Town.
- To maintain municipal services and prevent associated land use conflicts.

## Rural/Urban Fringe Policies

- .1** The Town may undertake to alter its boundaries to ensure that they are able to retain a five year supply of land or for the purposes of accommodating specific development proposals where Town services are required.
- .2** The Town will consult with the Rural Municipality on land use planning matters to support orderly development of neighbouring lands. The Town will seek agreement with the adjacent RM on the use of land in future development priority areas identified by the Town. An agreement between the Town and the RM to manage development within these identified Future growth corridors should be explored.
- .3** Referrals from the RM of Moose Mountain respecting development proposals on nearby rural municipal lands will be evaluated based on the following guidelines:
  - a. The potential for land use conflict and compatibility with adjacent municipal development or planned development
  - b. The impact on future land use
  - c. The effect on municipal services and inter-municipal agreements for services to the rural area.
- .4** The Future Urban Development District will be applied to lands within Town limits intended for future development. The District will provide development control until such time as the land is required for expansion, at which time the land may be appropriately rezoned in accordance with the Official Community Plan.





## 4 Plan Implementation and Administration

The implementation of the Plan calls for the exercise of judgment and discretion in a manner that balances the achievement of long-term objectives with the specific circumstances associated with a particular land use, subdivision or development application. The following instruments and initiatives will be utilized in implementing the Official Community Plan:

### 4.1 Zoning Bylaw

In conjunction with the Official Community Plan, the Zoning Bylaw will control the use of land. The Zoning Bylaw will establish and prescribe uses for zoning districts and regulations and incorporate flexible zoning techniques. The Zoning Bylaw and amendments thereto, adopted in accordance with the provisions of the Plan, shall provide for the regulation and control of the major land use types, all sub-categories and transitional uses, in conformity with the development patterns and policies of the Plan.

The Zoning Bylaw shall provide clarity and certainty relative to the implementation of future land uses. Amendments to zoning regulations and requests for rezoning shall be considered in accordance with the provisions of the Plan, as well as the following principles:

- Zoning is intended to foster a more rational pattern of relationships between residential, business, industrial and open space areas; and
- Zoning is intended to protect residential, business, industrial and open space areas alike from harmful encroachments by incompatible uses.

### 4.2 Zoning Designations

The objective of each of the zoning districts contained in the Zoning Bylaw is described below:

Zoning District	Objective
R1 - Residential	to provide for residential development comprised of primarily single detached dwellings along with compatible community service and public works uses.
R2 – Residential	to provide an area for a broader range of residential development along with compatible community service and public works uses
C1 - Commercial Core District	to provide a concentrated area for retail commercial uses, offices, financial institutions, personal services, restaurants, hotels, as well as some cultural and recreational facilities. The uses allowed in this district





	will generally require smaller sites as compared with highway commercial uses
C2 – Highway Commercial District	to provide for the development of commercial uses which require medium to large sites or good vehicular access and visibility to a highway or major arterial street. To provide flexibility, some commercial servicing uses may be allowed at the discretion of Council.
CS - Community Service District	to provide for and regulate development of institutional, recreational, and other community service uses.
IND - Industrial District	to provide an area for development of a broad range of industrial and industrial service uses accommodated as permitted uses or as discretionary uses where separation from other districts may be required
AP- Airport District	to recognize the potential developments that may occur in this district while protecting the functionality of the airstrip itself.
FUD – Future Urban Development District	to limit development in areas that are not immediately required for development, but which have been slated for or may be required in the future. Subdivision will not be permitted except for those uses that may be allowed in the district as established by the Zoning Bylaw.

### ***4.3 Monitoring and Amendment***

The Official Community Plan may be amended if determined desirable by Council. Amendments may also be proposed by developers and the public to facilitate specific development proposals. Council will consider such requests based on:

- Appropriate community development and public interest
- Overall community objectives as established by the Official Community Plan.





#### **4.4 Contract Zoning**

For purposes of accommodating a rezoning for unique development situations, Council may consider entering into rezoning agreements, pursuant to contract zoning provisions of *The Planning and Development Act, 2007*, for site specific development based on the following guidelines:

- The rezoning to permit the development will not unduly conflict with adjacent land uses that are legally permitted uses within the proposed or adjacent zoning district.
- The rezoning will be used to allow a specific use or range of uses contained within the zoning district to which the land is being rezoned.
- The development or redevelopment of the site for the specific use will be of benefit to the immediate area and the Town as a whole.
- The request for a rezoning must be accompanied by a description of the proposal, plans indicating specific uses, building locations, landscaping, lighting, off-street parking, and any other aspects of development that may affect the site and adjacent uses.

#### **4.5 Minor Variances to the Zoning Bylaw**

Council will allow for minor variances to the Zoning Bylaw as a means of providing flexibility in the administration of the bylaw and as a way of providing timely development decisions. The Zoning Bylaw will identify how the site standards may be varied. The Bylaw will also establish a procedure for processing and recording of minor variance applications.

#### **4.6 Subdivision, Concept Plans and Phasing of Development**

**.1** The Town directs the subdivision of land through the Official Community Plan and Zoning Bylaw. Subdivision will be supported where it meets the requirements of the Official Community Plan and Zoning Bylaw. Council will apply these tools to guide subdivision and lot design, street layout, location of municipal reserve and other dedicated lands, as well as exercise control over utility easements and leases.

**.2** Concept plans will be used to:

- Provide preliminary plans for proposed development
- Guide the phasing of development
- Identify street and lot layouts
- Identify land uses and density of development
- Determine any school site and park shape and location
- Determine the location and design of parks and pathways.

**.3** Development will proceed at a rate which meets residential, commercial and industrial land requirements. This will involve phased development that:

- Occurs in an efficient and cost effective manner, taking into consideration the Town's capital works program and financial capability.



- Ensures a choice of location for building sites
- Is orderly and geographically continuous
- Provides sufficient land so that market demands for land are met.

**.4** Whether there is a concept plan or not, Council may use a holding zone FUD symbol to identify the zoning districts associated with future phases of development. Before removal of the FUD symbol to allow the next phase of development, Council will consider:

- The degree of completion of the previous phase
- The construction of necessary off-site infrastructure
- The completion of specified items in a servicing agreement
- The current demand for the new development.

## **4.7 Rezoning of Land**

Council will consider the following factors when dealing with applications to rezone, subdivide, and develop land:

- Conformance with this Official Community Plan
- Suitability of the site for the proposed development
- Compatibility of existing adjacent land use
- Provision of dedicated lands as may be required for subdivision
- The Town's financial capability to support the development
- The adequate provision and timing of development of municipal services
- The completion of a servicing agreement for onsite and off-site services.

## **4.8 Servicing Agreement**

**.1** Where Council requires a Servicing Agreement, the Agreement becomes a condition of approval of a subdivision by the approving authority. The Agreement will ensure that municipal standards are met for capital works and ensure that such infrastructure development costs are borne by the developer and his/her customers. A Servicing Agreement will be required unless there are no services or off-site levies required for a subdivision. Council may consider a general municipal share in the cost of off-site infrastructure where the improvement is designed to serve more than the subject subdivision.

**.2** Where a subdivision of land requires the installation or improvement of municipal services such as sewer lines, streets or sidewalks within the subdivision, the developer will be required to enter into a Servicing Agreement with the Town to cover the costs of improvements or upgrading of off-site services. Council will, by resolution, establish the standards and requirements for such agreements and charges, including the posting of performance bonds or letters of credit.

**.3** The Town will arrange to undertake studies necessary to define the benefiting areas and the unit costs associated with required capital upgrading of off-site services. The studies will be used to determine a fair level of off-site servicing charges.



## **4.9 Development Levy Bylaw**

- .1** Council may provide for a Development Levy Bylaw. Where a development is proposed that is of a greater density and requires the capital upgrading of services beyond those originally provided for in the subdivision of land, Council may, by bylaw, provide for the recovery of those capital costs.
- .2** Council may adopt a bylaw that specifies the circumstances when off-site levies will apply to development based on the additional capital costs for services created by that development. The bylaw will contain a schedule of the unit costs to be applied.
- .3** Before adopting the bylaw, Council will undertake studies necessary to define the benefitting areas and the unit costs associated with required capital upgrading of off-site services. The studies will be used to determine a fair level of development levy charges in relation to the subdivision off-site charges.

## **4.10 Building Bylaw**

In accordance with *The Uniform Building and Accessibility Standards Act*, the Town will ensure that building construction is regulated so that new construction is physically acceptable to the community. The Building Bylaw will control the minimum standard of construction through the issuance of building permits.

## **4.11 Land Acquisition**

In accordance with *The Municipalities Act*, Council may purchase land for urban development. In this regard, Council may consider the purchase of land for subdivision or development to:

- Facilitate urban development including public facilities
- Provide affordable housing
- Facilitate the relocation of non-conforming uses.

## **4.12 Capital Works Program**

In accordance with *The Municipalities Act*, Council will prepare a capital works plan that will be coordinated with policies of the Official Community Plan to ensure the effective and efficient control of development and public spending.



## 5 Adoption of Official Community Plan

### Ministerial Approval

This Bylaw is adopted pursuant to *The Planning and Development Act, 2007*, and shall come into force on the date of final approval by the Minister of Municipal Affairs.

### Council Readings and Adoption

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2010

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2010

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2010

Adoption of Bylaw this \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ADMINISTRATOR

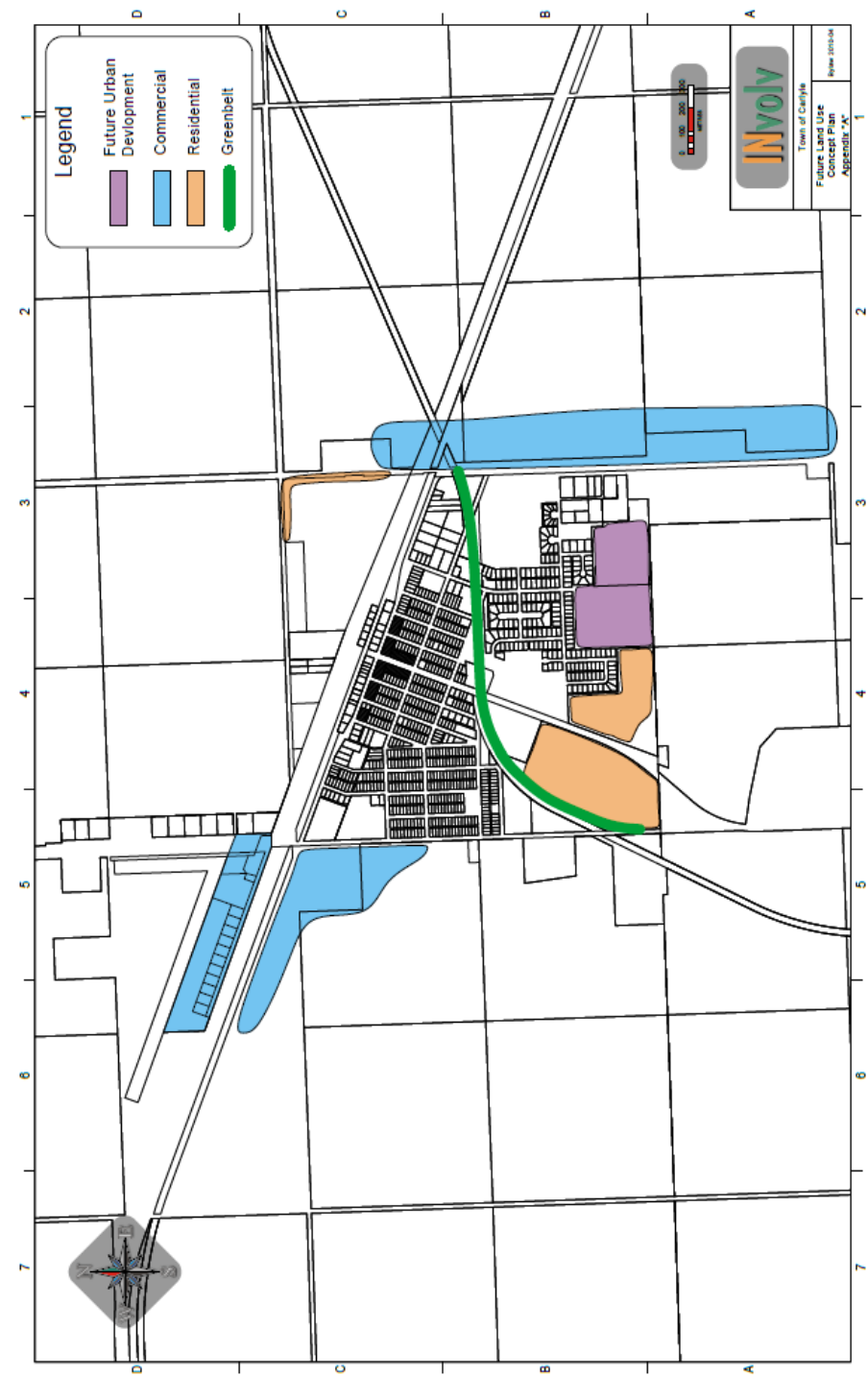
\_\_\_\_\_  
Karen A. Thogersen, MCIP

\_\_\_\_\_  
Lenore Swystun, Provisional Member, CIP

Ministerial Approval Date: \_\_\_\_\_



Appendix “A” Future Land Use Concept Plan



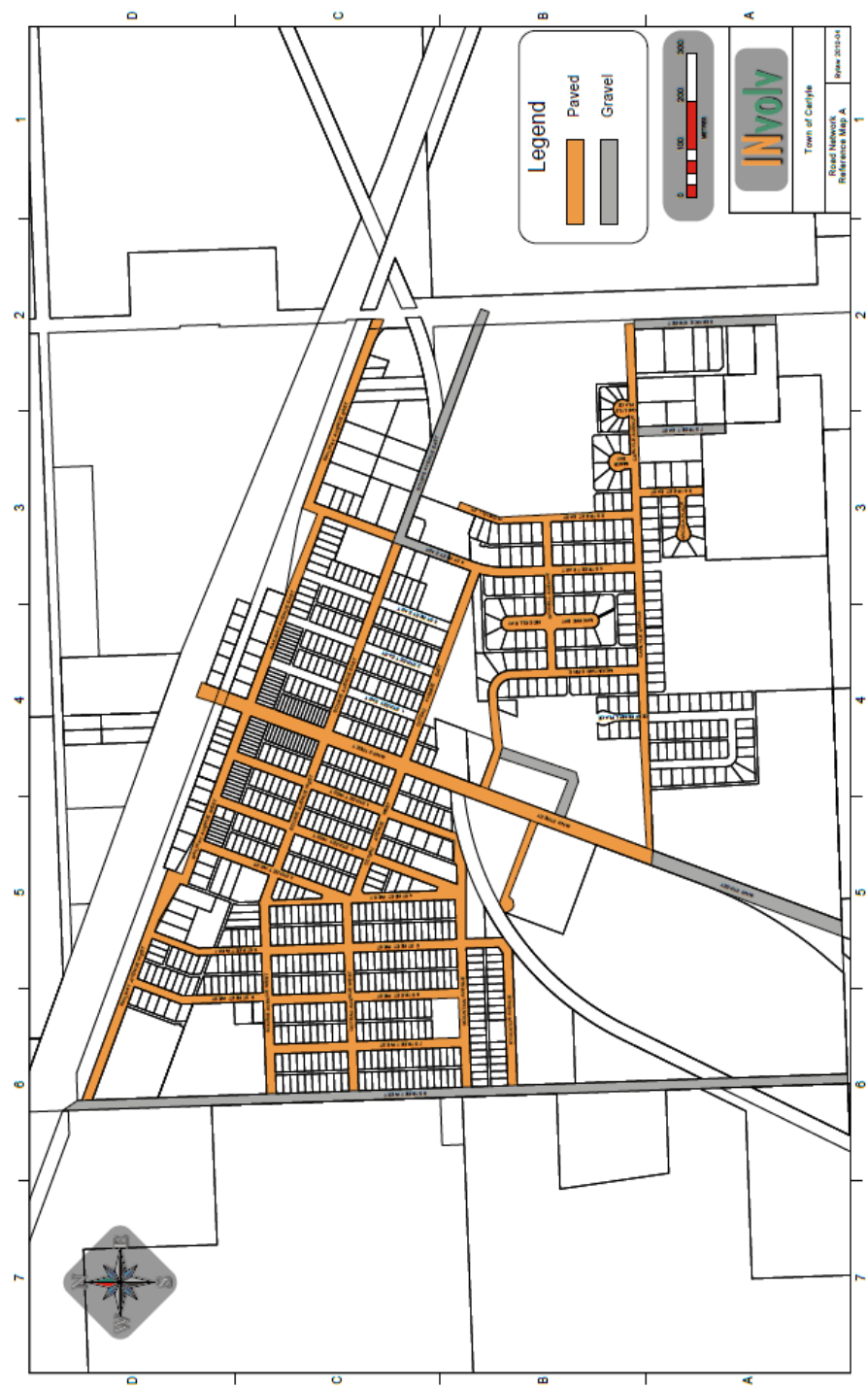


Appendix “B” Area Concept Plan A

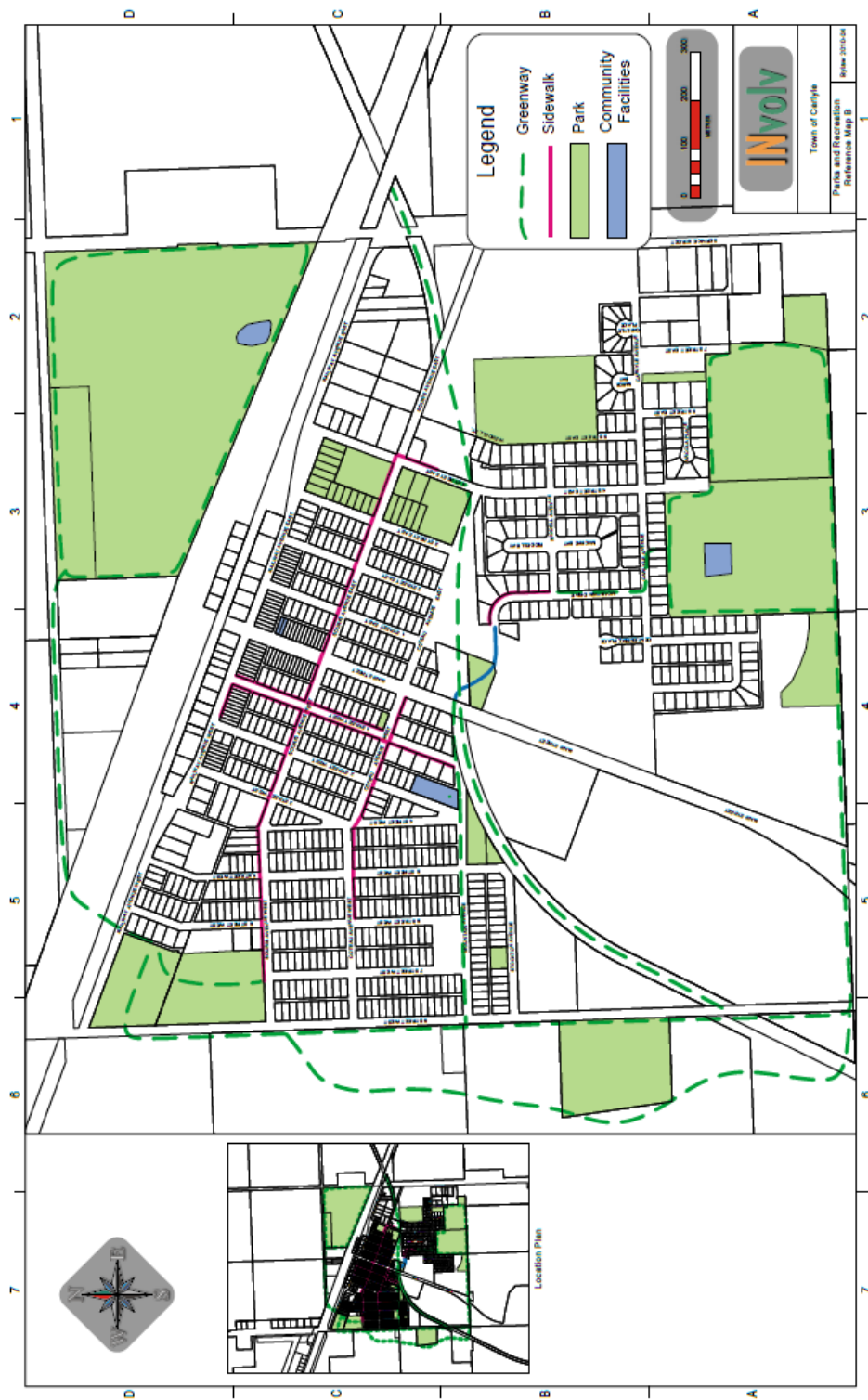


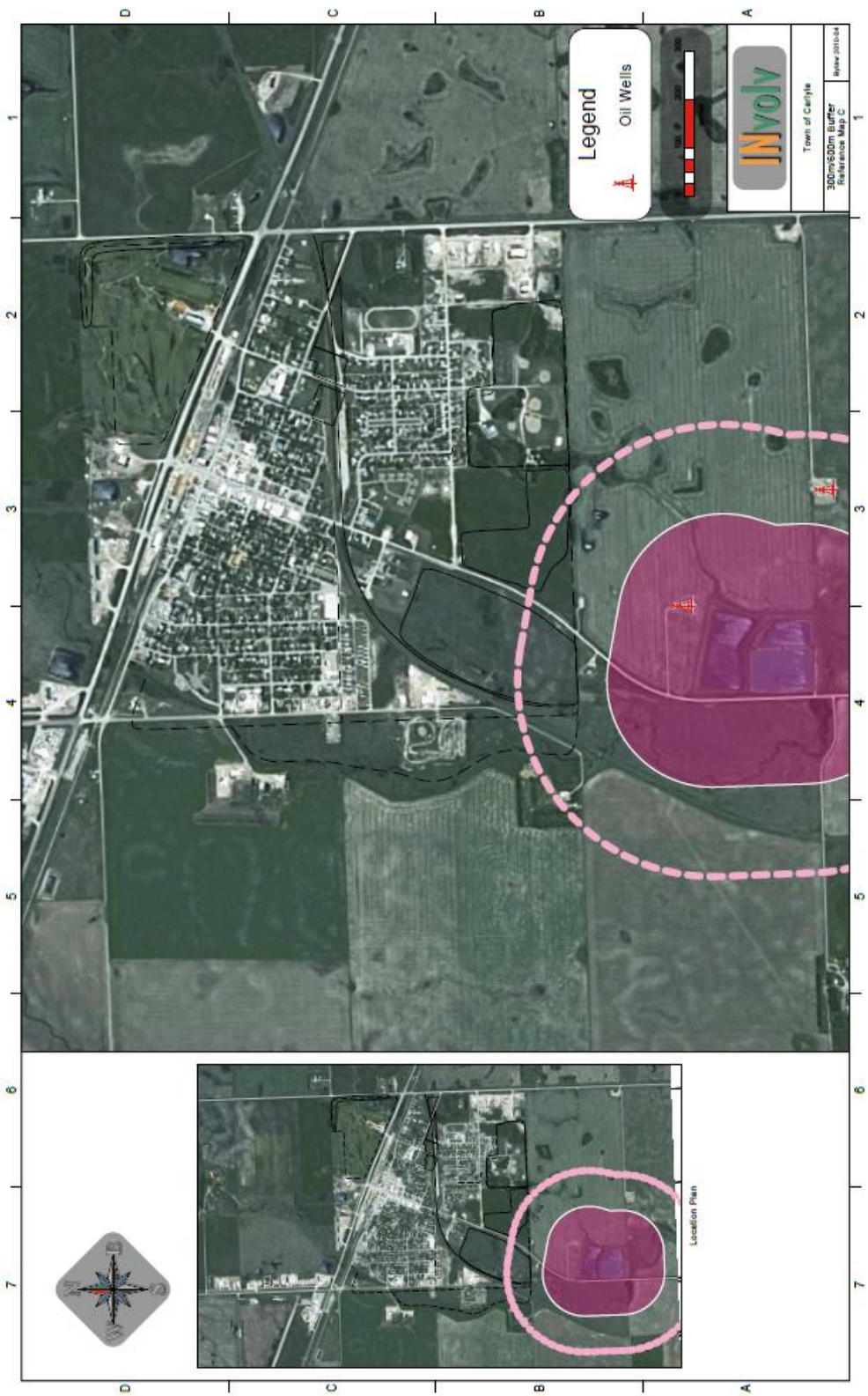


Appendix “C” Reference Maps











## Appendix “D” Community, Social and Economic Characteristics

### Town of Carlyle

#### Historic Population Growth

The Town of Carlyle has experienced a stable population over the years. According to Statistics Canada, the population of the Town has been as follows:

Year	Total Population
1991	1,181
1996	1,252
2001	1,260
2006	1,257

#### Age and Gender Distribution

The Town of Carlyle’s age and gender distribution is as follows:

Year	Male	Female
1996	630	620
2001	610	645
2006	605	650

Year	Age 0-19	Age 20-64	Age 65-74	Age 75 and Over
1996	370	660	70	85
2001	365	560	95	150
2006	365	670	70	155

It is interesting to note that 83% of the total population over the age of 15 are 3rd generation residents of the Town of Carlyle.

Based on Statistics Canada information, 61% of the population aged 20 and over is married, and 13% is widowed, with 86% of the total population residing in single detached homes.

#### Economic Characteristics

According to Statistics Canada, the 2006 Census indicated there were 655 people in the total labour force for the Town of Carlyle. Of those, 630 (or 96%) were employed. The 2006 Census also found that 275 individuals were not in the labour force (students, homemakers, retired workers, seasonal workers in an ‘off’ season, and persons who could not work because of a long-term illness or disability).



Occupation	Total	Male	Female
Management	65	40	25
Business, finance, administration	110	25	85
Natural and applied sciences	10	10	0
Health	50	10	40
Social science, education, government service & religion	50	20	30
Art, culture, recreation and sport	10	0	10
Sales & Service	165	80	85
Trades, transport and equipment operators	135	135	0
Primary industry	55	55	0
Processing, manufacturing, and utilities	15	15	0

From this, we can see that Sales and Service is the largest occupation sector in the community. It is important that compatible industrial development be concentrated in these areas in order to minimize land use conflict and provide for economies of scale regarding the provision of industrial levels of servicing and access

Industry	Total	Male	Female
Agriculture	100	100	0
Construction	25	25	0
Manufacturing	25	15	10
Wholesale Trade	25	25	0
Retail Trade	125	60	65
Finance & Real Estate	20	0	15
Health Care & Social Services	80	10	70
Education	50	20	30
Business Services	85	60	25
Other	120	70	50

## Housing

The Town of Carlyle issued four building permits for new construction in 2007, for a total value of \$1,294,000, and six permits in 2006, for a total value of \$962,000. Single detached houses form 86% of total occupied private dwellings in the Town. There are 405 owned dwellings and 115 rented dwellings in the community.



According to Statistics Canada, of the 510 total private households in 2006, 160 contained a couple with children, 140 contained a couple without children, and 150 were one person households. The average household size was 2.4. The average cost of purchasing a single family detached home has risen substantially.

The rental vacancy rate is nil, and there are virtually no residences available for sale.

## **Transportation and Infrastructure**

### **Roadways**

Roadway conditions in the Town of Carlyle are adequate to very good. A map of the paved roadways is shown in Appendix C. Parking is limited on Main Street and the adjacent Coteau Avenue and Souris Avenue, but generally sufficient in other areas of the community.

From 2004 to 2007, there have been six vehicular accidents resulting in non-fatal injuries, and 54 reportable traffic collisions in Carlyle.

### **Railways**

Railroad tracks run east/west, and dissect the Town north/south. There is a stop sign at each roadway that intersects the railroad tracks. The rail provides coal transportation to and from the Estevan/Bienfait area, and drops off and picks up grain cars to the local farming community. There have been no accidents involving the railway here in the past several years.

### **Transit Van**

The Town of Carlyle provides Transit Van service to senior citizens on Monday, Wednesday and Friday of each week, and on other days if staff is available. Ridership is usually minimal, with two or three individuals using the service on each day that it is available.

### **Airport**

The area is serviced by an airport runway immediately to the north of the town. This runway is 960m in length, and can accommodate most small private airplanes. There is currently a project underway to resurface the runway to make it more accessible to Air Ambulance planes.

### **Pedestrian Linkages**

Crosswalks are located near the schools and on Main Street. The crosswalks are clearly marked with signage at the school locations.

Areas of the town which are serviced by sidewalks are shown in Appendix C. Most of the sidewalks are in fair to good condition. The Town has an ongoing program of sidewalk replacement to improve the condition of sidewalks over time.



## **Community Facilities**

A civic center, centrally located on Main Street, houses the town office, a Service Canada office, the Department of Highways office, the Sask Power office, and the courthouse.

Carlyle has a public library with a circulation of 12,316 for 2007. The library has a collection of 3,541 adult books, 2,602 juvenile/easy books, 6,739 paperbacks, and 616 large print books, as well as a collection of dvd's, cd's, videos, and cassettes.

The town has a post office, a library, an RCMP station, a fire hall, a Sask Tel equipment building, a Sask Power equipment building, a Sask Highways equipment building. The Town also has a water treatment plant/maintenance shop and equipment/materials storage lot.

Meeting facilities are available at the Civic Center, the Memorial Hall, the Legion Hall, the Curling Club, and the Skyline Motel, and Falco Place.

The Town of Carlyle is responsible, through a committee consisting of members of Council and members of the community, for the operation and maintenance of the Glen Morris Cemetery.

## **Educational Institutions**

Education Facilities are administered by the South East Cornerstone School Division No. 209. The School Division operates an elementary school and a high school in Carlyle. Enrolment at the high school has been steady over the past five years at 190 to 200 students. The next five years has a projected enrolment of between 180 and 190 students. Enrolment at the elementary school has been relatively steady at 235 students over the past five years. There are an additional 16 students in the pre-kindergarten program. Projected enrolment at the elementary school is estimated at 253 for September, 2008 to 217 in 2012, and a continued projected enrolment of 16 pre-kindergarten students.

## **Community Health Services**

### **Primary Care**

Health care services are provided by the Sun Country Health Region. There is no hospital in Carlyle. Primary care is provided at the Carlyle Medical Clinic. At present, there is one doctor and two nurse practitioners on staff. Ambulance services are provided by Supreme Ambulance.

### **Long Term Care**

Carlyle and area residents are served by Moose Mountain Lodge, which is a long term care facility. There are 49 long term care beds at Moose Mountain Lodge.

### **Home Care**





Regional Health Authorities provide home care services in Saskatchewan. Services are provided by qualified Home Health Aides and Registered Nurses on the basis of assessed need and are intended to help people who need acute, long term, palliative and supportive care to remain independent at home. Services include homemaking, personal care, respite care, meals, and nursing care.

#### Emergency Services

Carlyle is served by a volunteer fire department, which is well equipped with a new fire truck, a second response unit, and an emergency response van provided by Red Coat Mutual Aid. Supreme Ambulance provides ambulance service for the community and surrounding area. Response calls are coordinated through the provincial 911 service.

### Public Utilities

#### Water System

Carlyle's water treatment plant was constructed in 1973 and then expanded in 1979. The completed plant consists of a raw water source, treatment and distribution equipment, building and reservoir. The town utilizes groundwater as its drinking water source. It receives its raw water from four wells, located near the water treatment plant. The water treatment plant was designed and is operated to treat well water for iron and manganese removal. Treatment consists of oxidation via potassium permanganate, four multimedia pressure filters, and chlorination for disinfection. Water from the treatment plant is delivered to the community via a piped distribution system. The plant services approximately 546 private dwellings, recreational and institutional facilities, and commercial properties. The Town has approximately 13,421.25 meters of water mains. Of these, approximately 59% is pvc pipe.

#### Sewer System

The Town of Carlyle has approximately 12,506.25 meters of sewer mains. Of these, approximately 68% is clay pipe.

#### Solid Waste System

The Town of Carlyle is serviced by Regens Disposal Ltd., which provides curb side recycling and weekly waste disposal services to the community.



## Appendix “E” Public Consultation Findings

In the making of the Town of Carlyle Official Community Plan, a number of community engagement methods were utilized to provide an opportunity for community stakeholder feedback and input. This included:

- Special Town Council Meeting. A special meeting of the planning consultants with Town Council and Administration was held to present the OCP process and provide members with the ability to ask questions and provide comment about the process;
- Community survey (results below). This survey was conducted in early December 2009 during a well-attended annual event known as the Dickens Festival. Youth participants were recruited and trained to administer the survey alongside the planning consultants;
- Community Planning Information booth. This booth was set up during the Dickens Festival. A circulating powerpoint reflected on the wall outlined the official community planning process. A minimum of 300 people passed by the presentation. Planning consultants were on-hand to answer questions and administer the community survey to interested citizens;
- Inter-municipal Meeting. In January 2010, a joint meeting of the councils and administration of the surrounding Rural Municipality of Moose Mountain and the Town of Carlyle was facilitated by the planning consultants to discuss areas of common interest;
- Community forum. The Town Council sent out special invitations to various service groups and community organizations in the area to attend a forum in mid-January. Over 30 participants from various service groups attended (including participation from the Town Council and surrounding RM). Participants provided feedback and input into key community goals and priorities.
- An open house presenting the draft OCP and zoning bylaw was held in Council Chambers. Numerous community stakeholders attended and provided good feedback into the goals, objectives and future land use concept map.
- Informal sharing amongst and between various community stakeholders about the process;
- Local media articles and interest. A tip of the hat to the local media for also providing coverage of the process.

Feedback and input obtained from each of the above engagement methods has been utilized to shape and inform the content of the Official Community Plan. Local wisdom and experience is integral to successful community planning and resulting actions. A big thank you to everyone who has and will be contributing to the on-going implementation of the OCP.



## Results of the Carlyle Community Sustainability Plan: Community Survey conducted in December 2010

### The following background was provided to participants:

Town Council is aiming to create a Carlyle Community Sustainability Plan. This plan will be used to guide future investments in housing, roads, business, recreation and other community infrastructure. This survey is an important step to start the Community Sustainability Plan. Some of you may have filled one out while attending the Dickens Festival. If you weren't able to attend or fill one out here is your opportunity to help guide the future of your community.

The survey questions are designed to provide the Town with insight into the values, vision, challenges and priorities of residents and other stakeholders. Individual answers are kept in confidence. Your responses will be used to help inform the Carlyle Community Sustainability Plan.

**60 Surveys were handed in.** Note: not all respondents answered every question so not all totals add up to 60

### QUESTIONS AND RESPONSES

#### Question 1: In one sentence, what is your VISION for Carlyle over the next twenty years?

Answers varied from broad vision to specific issues. All Answers below:

- Prosperity
- I hope Carlyle continues to be a caring and progressive place to live.
- To remain friend & welcoming as it is now
- To become a fresh and friendly community that everyone feels a sense of belonging
- Better/More recycling options similar to the bigger cities
- More things for Children to do
- More activities for teens, bowling or something
- A safe beautiful and sustainable place to live
- See the town bigger
- I think there will be floating cars
- More residential lots, apartments and low income housing
- Safe community for my kids to grow up in
- I think lots of people are friendly
- My vision is to see the Carlyle area become focus for arts and culture
- To be a prosperous, vibrant service centre for the S.E. Region
- My vision for Carlyle is it being a city, with lots of people and businesses
- Continues to grow, along with community spirit
- We hope it will continue to prosper, just moved here and love it
- A regional trading centre with some industry and a population of 3000
- I see it growing and being the main hub in SE Sask other than Estevan and Weyburn
- A vibrant growing community with small town values
- I want to see Carlyle grow and prosper to see it become the place to live in SE Sask
- Growing as a good community to live in
- Grow and more green spaces. Make the community more attractive
- Continuing on having hospitals & doctors
- Create a business development atmosphere. Prepared for business in a plan & incentives
- I like to see Carlyle prosper and to continue to bring new families and people all the time
- I'd like to see Carlyle to continue to grow
- Very Populated
- That everyone dress up
- To be a beautiful town
- Holiday Fun Spot
- Continued growth and beautification of our town
- Small town atmosphere with good retail amenities



- A continued wide range of business, employment, educational opportunities with a welcoming tourism flare
- Continued prosperity and connection with Kenosee
- Thriving growing community
- Maintain a vibrant progressive community to withstand the ups and downs of energy industry
- Growth
- Continue to grow and prosper
- I imagine it will keep on growing
- Prosperity - Preservation of our Natural Habitat
- It would have been better to give out a survey about the dickens event at this time
- Remain viable, sustained, prosperous, balanced business/recreation
- Small City
- Bigger, bigger buildings & Wal-Mart with more jobs
- Continuous Growth
- Continuous Growth
- Expand with Multi Cultures in Business

**Question 2: Please list the Three Most Important FEATURES that you like and value about the community of Carlyle.**

The following were the common answers:

- Friendly & Helpful People
- Volunteerism
- Community Spirit

Other common answers included: the variety of businesses and services available in town; the local events (Especially Dickens Festival); great recreation facilities (i.e.: pool, rink, curling rink, etc)

**Question 3: Please list the Three Most Important CHALLENGES you believe are facing the community of Carlyle?**

The most common answers were:

- Growing town,
- Water system,
- Providing housing
- Adequate healthcare (especially Doctors).

Other answers included: jobs; enough local businesses; and, keeping the community spirit alive.

**Question 4: Please list the three most important CHANGES you believe need to be made.**

The most common answers were:

- New water system
- Recycling/garbage systems
- More green space
- More idle-free zones
- Providing adequate housing.

Other answers included: the need for more beautification of the town; to work better with neighbouring communities; street clearing; and, need to have a hospital/health centre nearby.

**Question 5: To what degree are you committed to creating a more sustainable Carlyle?**

(5 = you have a high degree of interest. 1= you have no interest)

Interest Level

Degree of Interest in Sustainable Carlyle	Number of Respondents (%)
High Degree of Interest (4-5) – 7 people	20 (38%)
Mid to low degree of interest	26 (49%)



No interest	7 (13%)
<b>Total</b>	<b>53 (100%)</b>

**Question 6: What type of “green” initiatives would you like to see the Town of Carlyle pursue?**

The most common answers:

- better recycling
- more trees/green space, and wind/solar power (especially for town buildings).

Other common answers included: more idle-free zones; ending pesticide use; and clearing the streets better.

\*Almost every person mentioned the need for better recycling although there were different ideas on how to provide it.

**Question 7: Have you taken, or are you interested in taking any of the following actions within the next year to improve environmentally sustainability? Please check all that apply.**

Action	Number of People (%)
Purchased an energy efficient appliance. Please indicate the type of appliance(s)	24
Installed an energy efficient furnace	17
Insulated basement	13
Installed a wind turbine	3
Installed PV solar cells	2
Installed Geothermal heating	2
Installed a programmable thermostat	13
Set your thermostat to 18C (or 65F) or less in the winter	28
Turn lights off when not in use	40
Reduced water consumption (e.g. used rain barrels instead of sprinkler)	27
Installed an energy efficient water heater	17
Installed a water efficient toilet	18
Drink tap water instead of bottled water	20
Caulk, seal or weather-strip drafty areas and windows	25
Replaced an incandescent light bulb with a compact florescent	32
Replaced your incandescent Holiday lights with Seasonal L.E.D. lights	26
Switched to solar lighting outside	6
Installed motion detectors or timers on outside lights	23
Switched from battery products to wind-up products	2
Purchased a fuel efficient vehicle	13
Car pooled	12
Chose to purchase environmentally friendly products instead of your regular brand	20
Use non-toxic cleaning products	23
Recycled.	41
Replaced electronics with an ENERGY STAR product	13
Purchase locally grown produce	27
Composted	12
Replaced plastic bags with reusable bags when grocery shopping	27
Use a refillable coffee cup	31
Reduced the amount of paper you use	20



Did Other Things	6
<b>Number of Respondents who filled this question out</b>	<b>52</b>

\*\* Recycling, turning off the lights when not in use replacing light bulbs and using a refillable coffee cup were the most common things people had done.

**Question 8: Are you interested in learning more about how to improve environmental sustainability in your home and community?**

Home

Yes – 29 People

No – 12 People

Community

Yes – 31 People

No – 12 People

**Question 9: Is there anything else you would like to share to help the Town Council develop the Carlyle and Community Sustainability plan?**

All responses to this question:

- Need More Industry
- Town Council is doing an excellent job
- Need Low-Income Housing
- Tax incentives for smaller homes, walking paths
- Removal of Cats
- I am a member of recruitment for health services and we're doing our part
- Keep up the great work & have a summer event as well
- Dickens Village Festival needs better signage
- Great Consideration (consultation) in Waste Management Methodologies
- Remember surrounding members, not just friends
- Council will do a good job
- A lot of kids from White Bear come here, daycare is good

**Question 10: Please share which part of this community or another you live? (check which most applies)**

Part of Community From	Number of Respondents (%)
From established part of Town	24 (40%)
From the newer part of Town	5 (8%)
Live In the area (nearby municipality)	19 (32%)
From elsewhere (not too nearby)	12 (20%)
Total Respondents	60

\*Other communities listed in Live in Area and Elsewhere: Weyburn, Estevan, Oxbow, Whitebear, Kenosee, Kelso, Sturgis, Browning, RM of Pipestone, RM of Coalfields and RM #63

**Question 11: Please check which of following age group categories you are a part of:**

Age Group	Number of Respondents (%)
Under 18	7 (12%)





4 People- 18-30	4 (7%)
9 People - 31-44	9 (15%)
28 People - 45 - 64	28 (46%)
7 People - 65+	7 (12%)
unknown	5 (8%)

**Question 12: How many members are part of your household?**

Total number of Household members represented via respondent:

92 Adults

8 Seniors (over 65)

40 Youth (under 18)

**Question 13: Are you interested in learning more about the Carlyle Sustainable Community Plan?**

14 respondents (23%) answered yes. 17 respondents (28%) answered no. The remainder, 29 (48%) did not fill in this question.

Some additional common responses: know more than I ever knew about what goes on around here; thanks for the opportunity; good to know – no reason to know anything else unless something drastically changes.



## Appendix “F”: Highlighted Action Plan Item Worksheet for Carlyle

IMPLEMENTATION			
Action Item	Policy Reference	Priority Timeline	Key Participants/Stakeholders
<b>SAMPLE RECOMMENDATIONS</b>			
Establish regular scheduled meetings and communication protocols for the Town and RM of Moose Mountain	2.4; 3.1.1		
Enter into inter-municipal land use planning with the RM i.e. concept planning for lands west of Carlyle and east of the highway	3.11; 4.6		
Develop Community Engagement Processes	2.4;3.2.1;3.2.2		
Develop Concept Plan for park space along rail-line to include a suggestion of an urban forest	3.2.4; 4.6		
Develop concept plan for Lions Park to consider conversion of tennis court area into expanded campground	3.8.		
Establish a protocol for land-swapping beginning with move of Propane Facility and Motorcross park.	3.7		
Notify all land owners of zoning designation changes to conform with adoption of the OCP	4.1;4.2		