

**TOWN OF CARLYLE
DEVELOPMENT PERMIT APPLICATION**

1. APPLICANT:

Name _____

Address: _____

Telephone: _____ Email: _____

2. REGISTERED OWNER (☐ Same as applicant)

Name: _____

Address: _____

Telephone: _____ Email: _____

3. PROPERTY LOCATION:

Civic address or location of work: _____

Legal Description: Lot _____ Block _____ Plan _____

4. PROPOSED DEVELOPMENT:

<input type="checkbox"/> New building	<input type="checkbox"/> Renovation	<input type="checkbox"/> Addition	<input type="checkbox"/> Moving Building
<input type="checkbox"/> Demolition	<input type="checkbox"/> Addition of Use	<input type="checkbox"/> Change of Use	<input type="checkbox"/> Deck
<input type="checkbox"/> Other			

5. DETAILS:

Description of Existing Use of Land and/or Building:

Proposed Development and Use:

6. DISTANCE FROM PROPERTY LINE: (adhering to minimum lot requirements)

Front: _____ Rear: _____

Side: _____ Side: _____

7. BUILDING SPECS:

Width: _____ Length: _____ Height: _____

8. DATES:

Proposed Start Date: _____ Proposed Completion date: _____

9. INFORMATION SUBMITTED:

- ☐ Site Plan: Attach plan with dimensions to an approximate scale including minimum lot requirements, dimensions of lot and building/development (use attached drawing or create your own)
- ☐ Building Drawings: Attach a drawing with dimensions to an appropriate scale.

10. DECLARATION OF THE APPLICANT:

I hereby acknowledge that I have read this application and state the information contained herein is correct and agree to comply with all Building Bylaw 2019-01, Business Bylaw 2022-04, Zoning Bylaw 2023-06 of the Town of Carlyle and acknowledge that it is my responsibility to ensure compliance with these and any other applicant bylaws, provincial acts and regulations regardless of any plan review or inspections that may or may not be carried out by the Town of Carlyle or its authorized representatives. I agree to conduct my business in accordance and compliance with the information and plans provided by me in this application and will obtain all other work permits required in conjunction with my developments.

Date: _____ Signature: _____

11. FEES: (to be submitted with application).

Development Permit:

- ☐ Permitted use: \$100
- ☐ Discretionary Use: \$200

Minor Variance: \$75

Development Appeal: \$200

OCP or Zoning Amendment: \$300

SITE PLAN

