

**Town of Carlyle
Regular Meeting of Council
January 18, 2012**

The Regular Meeting of the Council of the Town of Carlyle was held on Wednesday, January 18, 2012. Mayor Don Shirley called the meeting to order at 6:55 p.m., with Aldermen George, Grimes, Lothian, Olmstead and Orsted in attendance. Chief Administrative Officer Huguette Lutz was also in attendance.

Regrets: Alderman George Anderson

Agenda:

1. Olmstead - Orsted:
THAT the agenda for this Regular Meeting of January 18, 2012, be adopted as circulated, with additions as listed. Carried.

Minutes:

2. Olmstead - Orsted:
THAT the Minutes of the Regular Meeting of January 4, 2012, be adopted as circulated. Carried.

Policies:

3. Olmstead - Orsted:
THAT Policy TRA 0010 be accepted as circulated. Carried.
4. Lothian - Olmstead:
THAT Policy TRA 0020 be accepted as circulated. Carried.
5. Olmstead - Lothian:
THAT Policy TRE 0010 be accepted as circulated. Carried.
6. Lothian – Olmstead:
THAT Policy TRE 0020 be accepted as circulated and amended. Carried.

Delegation:

Christina Canart, Regional Housing Coordinator for SSEER, arrived at 7:35 p.m. to discuss the Housing Needs Assessment and Housing Action Plan. Ms. Canart left at 7:45 p.m.

Chief Administrative Officer's Report:

7. George - Grimes:
THAT the Chief Administrative Officer's Report of the Regular Meeting of January 4, 2012, be accepted as circulated, and attached to these minutes. Carried.
8. Grimes – George:
THAT the Chief Administrative Officer's Report to January 13, 2012, be accepted as circulated, and attached to these minutes. Carried.

Accounts:

9. Grimes – George:
THAT the list of accounts, in the amount of \$83,107.21, be approved for payment, and attached to these minutes. Carried.

Correspondence:

10. George - Grimes:
THAT the correspondence be received and filed. Carried.

Weekly Water Report:

11. George – Grimes:
THAT the Weekly Water Report to December 31, 2011, be accepted as circulated. Carried.

2012 Salaries:

12. George – Grimes:
THAT the proposed 2012 Salary Grid be accepted as circulated and amended, and attached to these minutes. Carried.
13. Orsted – George:
THAT Huguette Lutz’s salary for 2012 be set at \$80,000.00. Carried.
14. Orsted – George:
THAT Cindy Smyth’s salary for 2012 be set at \$1,100.00 per month. Carried.

Employee Vacation Schedule:

15. Orsted – George:
THAT the 2012 employee vacation requests be approved as circulated. Carried.

Adjournment:

16. Orsted – Grimes:
THAT the meeting be adjourned. Carried.

The meeting adjourned at 9:45 p.m.

Mayor/Deputy Mayor

Chief Administrative Officer